

**Alto Lakes Water & Sanitation District**  
**Final Minutes Regular Board Meeting April 17, 2025**

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Wednesday April 17, 2025 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

**Call to Order**

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice-Chairman Holmes, Secretary Maxwell, Director Duncan, and Treasurer Meunier were present

**Pledge of Allegiance**

**Approval of Minutes for March 2025 Regular Board Meeting**

Director Holmes made a motion to accept the minutes of the March 2025 Board Meeting, the motion was seconded by Director Meunier and carried unanimously.

**Approval of Agenda**

Director Holmes made a motion to approve the Agenda, the motion was seconded by Director Maxwell and carried unanimously.

**Consent Agenda**

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were 2

After discussion on 1<sup>st</sup> leak credit Director Holmes made a motion deny the leak credit and deny plumber bill reimbursement request, the motion was seconded by Director Duncan and carried unanimously.

Director Holmes also made a motion that the customer could reapply for leak credit with proper documents that fall within the requirements of leak credit approval, the motion was seconded by Director Meunier which carried unanimously

**Districts Managers Report**

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For March, The District produced 7,929,900 gallons and we sold 6,382,003 gallons. For March 2025 Production vs Sold difference was 19.5%.

The number of active customers was up by 224 and consumption per active customer was down by 347 gallons per active account from same time period last year.

**Wastewater System Update**

Manager Edington reported that the system is meeting required treatment goals at this time.

**Solid Waste Update**

Manager Edington presented solid waste pull statistics by Universal Waste Systems for March 2025 to include 9 pulls with 270 yards of Green Waste of which 50% was Yard Waste and 50% was Forest Waste with the collection of \$280.00 in additional fees, 5 pulls with 35.2 tons of trash, 3 pull with 75 yards cardboard, 0 pulls with 0

yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional \$440.00 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

**Customer Issues:**

**Personnel Update:**

**Regulatory Update:**

**Project Reports:**

**Office Manager's Report**

**Administrative Update**

**Financial Reports**

District Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

**Regular Business Agenda.**

**Board Member Reports**

**Discussion and Possible Action on Updated PER**

The board was given an update on the PER.

**Discussion and Possible Action on coming election cycle Mr. Maxwell, Mr. Meunier and Mr. Duncan will be on the ballot**

The Board was notified of the upcoming election.

**Discussion and Possible Action Kokopelli Subdivision and Wastewater System**

District Manager Edington updated the board about Kokopelli Subdivision and WWTP, no action was taken at this time.

**Discussion on preliminary budget assumptions.**

District Manager Edington notified Board on the preliminary budget assumptions.

**Discussion on preliminary proposed mailout with survey on water quality improvements**

Discussion was held no action, at this time.

**Closed Session for discussion: Pursuant to the open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights (if needed)**

No closed session was needed at this time.

**Public Comments**

**Board Member Reports**

**Announcement of next meeting**

The next scheduled ALWSD Board Meeting will be conducted on Thursday May 22, 2025, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

**Adjournment**

Director Holmes made a motion to adjourn the meeting. Director Maxwell seconded the motion which carried unanimously. Meeting adjourned at 10:57 a.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary