

**Alto Lakes Water & Sanitation District**  
**Final Minutes Regular Board Meeting March 27, 2025**

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Wednesday March 27, 2025 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

**Call to Order**

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice-Chairman Holmes, Secretary Maxwell, Director Duncan, and Treasurer Meunier were present

**Pledge of Allegiance**

**Approval of Minutes for February 2025 Regular Board Meeting**

Director Holmes made a motion to accept the minutes of the February 2025 Board Meeting, the motion was seconded by Director Meunier and carried unanimously.

**Approval of Agenda**

Director Holmes made a motion to approve the Agenda with added guest Commissioner Prather, the motion was seconded by Director Meunier and carried unanimously.

County Commissioner Timothy Prather attended the meeting and spoke to the board about plans for Lincoln County District 4 and answered any questions the board had.

**Consent Agenda**

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were 2

Director Duncan made a motion to approve the Consent agenda, the motion was seconded by Director Maxwell and carried unanimously.

**Districts Managers Report**

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For February, The District produced 4,975,900 gallons and we sold 3,365,260 gallons. For February 2025 Production vs Sold difference was 32.4%.

The number of active customers was up by 232 and consumption per active customer was down by 629 gallons per active account from same time period last year.

**Wastewater System Update**

Manager Edington reported that the system is meeting required treatment goals at this time.

**Solid Waste Update**

Manager Edington presented solid waste pull statistics by Universal Waste Systems for February 2025 to include 10 pulls with 300 yards of Green Waste of which 70% was Yard Waste and 30% was Forest Waste with the collection of \$280.00 in additional fees, 5 pulls with 34.48 tons of trash, 4 pull with 100 yards cardboard, 0

pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional \$480.00 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

**Customer Issues:** Director Holmes made a motion to approve a leak credit for Mike Parker at this time and revisit the issue if the meter sent for testing comes back as bad, the motion was seconded by Director Maxwell and carried unanimously.

**Personnel Update:**

**Regulatory Update:**

**Project Reports:**

**Office Manager's Report**

**Administrative Update**

**Financial Reports**

District Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

**Regular Business Agenda.**

**Board Member Reports**

**Discussion and Possible Action, Finance Scenarios Water Treatment Phase II**

Director Holmes made a motion to go with scenario #2 with a survey of approval from customers., the motion was seconded by Director Maxwell and carried unanimously.

Director Duncan left the meeting at this time.

**Discussion and Possible Action on Starting Personnel Salary guidelines, Annual guideline review.**

Director Maxwell made a motion to accept Starting Personnel Salary guidelines, the motion was seconded by Director Meunier and carried unanimously.

**Discussion and Possible Action, Kokopelli Subdivision and WWTP**

District Manager Edington updated the board about Kokopelli Subdivision and WWTP, no action was taken at this time.

**Closed Session for discussion: Pursuant to the open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights (if needed)**

Director Holmes made a motion to enter into closed session, the motion was seconded by Director Meunier

Assistant Secretary Muldowney conducted a roll call vote, Secretary Maxwell Yes, Treasurer Meunier Yes, Vice Chairman Holmes Yes, and Chairman Knorr Yes.

Director Holmes made a motion to end the closed session, the motion was seconded by Director Maxwell

Assistant Secretary Muldowney conducted a roll call vote, Vice Chairman Holmes Yes, Secretary Maxwell Yes, Treasurer Meunier Yes, and Chairman Knorr Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights.

**Public Comments****Board Member Reports****Announcement of next meeting**

The next scheduled ALWSD Board Meeting will be conducted on Thursday April 17, 2025, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

**Adjournment**

Director Holmes made a motion to adjourn the meeting. Director Meunier seconded the motion which carried unanimously. Meeting adjourned at 12:55 p.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary