

**Alto Lakes Water & Sanitation District**  
**Final Minutes Regular Board Meeting May 23, 2024**

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday May 23, 2024 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

**Call to Order**

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Maxwell, Treasurer Meunier and Director Duncan were present.

**Pledge of Allegiance**

**Approval of Minutes for April 2024 Regular Board Meeting**

Director Maxwell made a motion to accept the minutes of the April 2024 Board Meeting, the motion was seconded by Director Holmes and carried unanimously.

**Approval of Agenda including additions and changes**

Director Holmes made a motion to approve the Agenda with additions and changes, the motion was seconded by Director Meunier and carried unanimously.

**Discussion and Possible Action on forest waste (fire wise) lot cleaning, Jimmie Mace ALG&CC**

Jimmie Mace with ALGCC addressed the board regarding forest waste for fire wise. The board will work on the issue.

**Consent Agenda**

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits-**There was one

Director Holmes made a motion to approve the Consent agenda, the motion was seconded by Director Meunier and carried unanimously.

**Districts Managers Report**

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. for April, The District produced 10,812,500 gallons and we sold 8,801,170 gallons. For April 2024 Production vs Sold difference was 18.6%.

The number of active customers was up by 35 and consumption per active customer was down by 330 gallons per active account from same time period last year.

**Wastewater System Update**

Manager Edington reported that the system is meeting required treatment goals at this time.

**Solid Waste Update**

Manager Edington presented solid waste pull statistics by Sierra Contracting for April 2024 to include 14 pulls with 420 yards of Green Waste of which 65% was Yard

Waste and 35% was Forest Waste with the collection of \$576.00 in additional fees, 4 pulls with 27.68 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional \$ in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

**Customer Issues:**

**Personnel Update:**

**Regulatory Update:**

**Project Reports:**

**Office Manager's Report**

**Administrative Update**

**Financial Reports**

District Manager Edington presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

**Regular Business Agenda.**

**Board Member Reports**

**Discussion and Possible Action on Purchase of tractor and mower, summer hire**

Director Holmes made a motion to approve the purchase of a Kubota tractor and mower, the motion was seconded by Director Maxwell and carried unanimously. Director Holmes made a motion to approve the hiring of a temporary full time employee for summer, the motion was seconded by Director Meunier and carried unanimously.

**Zoom update from Parkhill, PER, and WTP Phase II**

**Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights**

Director Holmes made a motion to enter into closed session the motion was seconded by Director Meunier

Office Manager Muldowney conducted a roll call vote, Treasurer Meunier Yes, Secretary Maxwell Yes, Director Duncan Yes, Chairman Knorr Yes, and Vice Chairman Holmes Yes.

Director Holmes made a motion to end closed Session, the motion was seconded by Director Maxwell

Office Manager Muldowney conducted a roll call vote, Vice Chairman Holmes Yes, Secretary Maxwell Yes, Chairman Knorr Yes, Treasurer Meunier Yes, and Director Duncan Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights.

**Discussion and Possible Action on FY2025 Preliminary Operational and Capital Budgets Budget assumptions, Rate Review. Motion to submit Preliminary Budget**

**to DFA as amended; Motion for notice of public hearing in June Annual Rate Adjustment**

Director Holmes made a motion to submit the Preliminary Budget to DFA as amended, the motion was seconded by Director Duncan and carried unanimously. Director Holmes made a motion to place a notice of public hearing in June for Annual Rate Adjustment, the motion was seconded by Director Meunier which carried unanimously

**Discussion and Possible Action on ICIP FY2026-2030, Resolution 2024-06; A RESOLUTION ADOPTING AND INFRASTRUCTURE CAPITAL IMPROVEMNET PLAN (ICIP)**

Director Holmes made a motion to approve Resolution 2024-06; a Resolution adopting an Infrastructure Capital Improvement Plan (ICIP), the motion was seconded by Director Duncan and carried unanimously.

**Public Comments**

**Board Member Reports**

**Announcement of next meeting**

The next scheduled ALWSD Board Meeting will be conducted on Thursday June 27, 2024, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

**Adjournment**

Director Holmes made a motion to adjourn the meeting. Director Meunier seconded the motion which carried unanimously. Meeting adjourned at 1:24 p.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary