

Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting February 22, 2024

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday February 22, 2024 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, and Secretary Maxwell were present. Treasurer Meunier attended via zoom.

Pledge of Allegiance

Approval of Minutes for January 2024 Regular Board Meeting

Director Holmes made a motion to accept the minutes of the January 2024 Board Meeting, the motion was seconded by Director Maxwell and carried unanimously.

Approval of Agenda including additions and changes

Director Holmes made a motion to approve the Agenda with change of order of the agenda, Presentation of Audit moved to first followed by Update by Parkhill, and Discussion of appointment of board member to fill open board seat was moved to closed session, the motion was seconded by Director Maxwell and carried unanimously.

Presentation of Fiscal Year 2023 (July 1, 2023 to June 30, 2023) Audit Results; Chris Garner-Patillo, Brown, & Hill, LLC

Chis Garner from Patillo, Brown, & Hill, LLC presented Alto Lakes Water and Sanitation Audit results to the board.

Zoom update from Parkhill, PER, and WTP phase II

Keith Rutherford from Parkhill engineering gave an update to options for the WTP Phase II to the board.

Consent Agenda

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits-**There were two

Director Holmes made a motion to approve the Consent agenda, the motion was seconded by Director Meunier and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. for January, The District produced 4,555,100 gallons and we sold 2,794,200 gallons. For January 2024 Production vs Sold difference was 38.7%.

The number of active customers was up by 9 and consumption per active customer was up by 185 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for January 2024 to include 7 pulls with 210 yards of Green Waste of which 60% was Yard Waste and 40% was Forest Waste with the collection of \$290.00 in additional fees, 6 pulls with 38.37 tons of trash, 3 pull with 75 yards cardboard, 0 pulls with 0 yards paper, 2 pull with 60 yards of miscellaneous with the collection in additional \$504.00 in fees, 1 pull with 30 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

District Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on purchase of two vehicles, and Vacuum excavator trailer.

Director Maxwell made a motion to approve the purchases, Director Holmes seconded the motion which carried unanimously

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

Director Holmes made a motion to enter into closed session the motion was seconded by Director Maxwell

Office Clerk Atchley conducted a roll call vote, Secretary Maxwell Yes, Treasurer Meunier Yes, Vice Chairman Holmes Yes, and Chairman Knorr Yes.

Director Holmes made a motion to end closed Session, the motion was seconded by Director Meunier

Office Clerk Atchley conducted a roll call vote, Treasurer Meunier Yes, Secretary Maxwell Yes, Vice Chairman Holmes Yes, and Chairman Knorr Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights.

Public Comments

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday March 28, 2024, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Holmes made a motion to adjourn the meeting. Director Maxwell seconded the motion which carried unanimously. Meeting adjourned at 12:04 p.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary