

**Alto Lakes Water & Sanitation District**  
**Final Minutes Regular Board Meeting August 24, 2023**

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday August 24, 2023 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

**Call to Order**

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Foreman and Director Meunier were present. Treasurer Maxwell attended via video conference

**Pledge of Allegiance**

**Approval of Minutes for July Regular Board Meeting**

Director Holmes made a motion to accept the minutes of the July 2023 Board Meeting, the motion was seconded by Director Meunier and carried unanimously.

**Approval of Agenda including additions and changes**

Director Holmes made a motion to approve the Agenda with the addition and changes the motion was seconded by Director Meunier and carried unanimously.

**Discussion and Possible Action on Kokopelli subdivision applying to join district.**

John Underwood and Len Stokes attended the meeting to ask what was required for Kokopelli to join ALWSD. After discussion the Board told them they must submit a formal request.

**Consent Agenda**

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were 4

Director Foreman made a motion to approve the Consent agenda as amended the motion was seconded by Director Holmes and carried unanimously.

**Districts Managers Report**

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. for July, The District produced 17,784,600 gallons and we sold 17,031,010 gallons. For July 2023 Production vs Sold difference was 4.2%.

The number of active customers was up by 8 and consumption per active customer was up by 1146 gallons per active account from same time period last year.

**Wastewater System Update**

Manager Edington reported that the system is meeting required treatment goals at this time.

**Solid Waste Update**

Manager Edington presented solid waste pull statistics by Sierra Contracting for July 2023 to include 17 pulls with 510 yards of Green Waste. which 80% was Yard Waste and 20% was Forest Waste with the collection of \$414.00 in additional fees,

6 pulls with 42.54 tons of trash, 2 pull with 50 yards cardboard, 0 pulls with 0 yards paper, 2 pull with 60 yards of miscellaneous with the collection in additional \$484.77 in fees, 1 pull with 30 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

**Customer Issues:**

**Personnel Update:**

**Regulatory Update:**

**Project Reports:**

**Office Manager's Report**

**Administrative Update**

**Financial Reports**

District Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

**Regular Business Agenda.**

**Board Member Reports**

**Discussion and Possible Action on Resolution 2024-04, Acknowledgement of FY2022 Audit**

Director Holmes made a motion to accept Resolution 2024-04, Acknowledgement of FY 2022 Audit the motion was seconded by Director Meunier and carried unanimously. Director Maxwell made a motion to allow District manager Edington to electronically sign for him the motion was seconded by Director Meunier and carried unanimously.

**Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights, (7) Litigation**

Director Holmes made a motion to enter into closed session the motion was seconded by Director Foreman

Assistant District Secretary Muldowney conducted a roll call vote, Secretary Foreman Yes, Vice Chairman Holmes Yes, Chairman Knorr Yes, Treasurer Maxwell Yes, and Director Meunier Yes.

Director Holmes made a motion to end closed Session, the motion was seconded by Director Foreman

Assistant District Secretary Muldowney conducted a roll call vote, Director Meunier Yes, Treasurer Maxwell Yes, Secretary Foreman Yes, Chairman Knorr Yes, and Vice Chairman Holmes Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights, (7) Litigation.

**Discussion and Possible Action Expenditure to close out American Linen Contract.**

Director Holmes made a motion approve the expenditure to closed Out American Linen Contract, the motion was seconded by Director Meunier and carried unanimously.

**Discussion and Possible Action on Proposed office bathroom upgrade.**

Director Holmes made a motion to approve the proposed upgrade, not to exceed \$3,500.00, the motion was seconded by Director Meunier and carried unanimously.

**Public Comments****Board Member Comments****Announcement of next meeting**

The next scheduled ALWSD Board Meeting will be conducted on Thursday September 28, 2023, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

**Adjournment**

Director Holmes made a motion to adjourn the meeting. Director Foreman seconded the motion which carried unanimously. Meeting adjourned at 11:09 a.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary