

**Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting May**

Held 06/05/2023

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Monday June 05, 2023 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Treasurer Maxwell, Secretary Foreman and Director Meunier were present.

Pledge of Allegiance

Approval of Minutes for April Regular Board Meeting

Director Holmes made a motion to accept the minutes of the April 2023 Board Meeting, the motion was seconded by Director Meunier and carried unanimously.

Approval of Agenda including additions and changes

Director Holmes made a motion to approve the Agenda with the addition of a closed session, the motion was seconded by Director Meunier and carried unanimously.

Consent Agenda

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were four and an exception request.

Director Holmes made a motion to approve the Consent agenda with the exception of the leak credit that did not qualify, the motion was seconded by Director Foreman and carried unanimously. After discussion of the exception leak the board concluded the customer did not demonstrate negligence and granted the credit.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. for April, The District produced 11,523,000 gallons and we sold 10,034,690 gallons. For April 2023 Production vs Sold difference was 12.9%.

The number of active customers was down by 24 and consumption per active customer was down by 37 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for April 2023 to include 10 pulls with 300 yards of Green Waste. which 83% was Yard Waste and 17% was Forest Waste with the collection of \$702 in additional fees, 3 pulls with 20 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards

paper, 1 pull with 30 yards of miscellaneous with the collection in additional \$555 in fees, 0 pull with 0 yards metals, and 1 pulls 25 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

District Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on Race Track Maintenance

Director Holmes made a motion to approve the contract for mowing for this year, the motion was seconded by Director Meunier and carried unanimously.

Discussion and Possible Action on FY2024 Personnel Wages.

Director Holmes made a motion to enter in closed session the motion was seconded by Director Meunier

Assistant District Secretary Muldowney conducted a roll call vote, Director Meunier Yes, Treasurer Maxwell Yes, Secretary Foremen Yes, Chairman Knorr and Director Holmes Yes. Director Holmes made a motion to end closed Session, the motion was seconded by Director Meunier.

Assistant District Secretary Muldowney conducted a roll call vote, Vice Chair Homes Yes, Chairman Knorr Yes, Secretary Foreman Yes, Treasurer Maxwell Yes, Director Meunier Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights

Secretary Foreman made a motion to accept the personnel wage recommendations as amended and the motion was seconded by Director Holmes and carried unanimously.

Discussion and Possible Action on FY24 Preliminary Operational and Capital Budget Assumptions, Rate Review. Motion to submit Preliminary Budget to DFA as Amended; Motion for notice of public hearing in June Annual Rate Adjustment
Discussion was held regarding preliminary budget assumptions, rates and Capital outlay.

Director Holmes made a motion to submit the preliminary budget to DFA as amended and Director Meunier seconded the motion which carried unanimously.

Director Holmes made a motion for notice of public hearing in June for annual rate adjustment, the motion was seconded by Director Meunier and carried unanimously.

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted June 22nd, 2023, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Homes made a motion to adjourn the meeting. Director Meunier seconded the motion which carried unanimously. Meeting adjourned at 11:48 a.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary