

**Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting June 22, 2023**

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday June 22, 2023 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Secretary Foreman, Treasurer Maxwell, and Director Meunier were present. Vice Chairman Holmes attended via video conference.

Pledge of Allegiance

Approval of Minutes for May 2023 held on June 5, 2023 Regular Board Meeting

Director Maxwell made a motion to accept the minutes of the May 2023 held on June 5, 2023 Board Meeting, the motion was seconded by Director Foreman and carried unanimously.

Approval of Agenda

Director Meunier made a motion to approve the Agenda with additions and changes, the motion was seconded by Director Maxwell and carried unanimously.

Public Hearing on Resolution 2023-05 for rate adjustments

Director Foreman made a motion to Open the Public Hearing, the motion was seconded by Director Maxwell

Office Manager Muldowney conducted a roll call vote, Director Meunier Yes, Treasurer Maxwell Yes, Secretary Foreman Yes, Chairman Knorr Yes, and Vice Chairman Holmes Yes.

There were no Public comments

Director Foreman made a motion to close the Public Hearing the motion was seconded by Director Holmes

Office Manager conducted a roll call vote, Secretary Foreman Yes, Treasurer Maxwell Yes, Vice Chairman Holmes Yes, Director Meunier Yes, and Chairman Knorr Yes.

Discussion and Possible Action on RESOLUTION 2023-05, A RESOLUTION AMENDING RATES, TOLLS AND FEES OF THE ALTO LAKES WATER AND SANITATION DISTRICT

Director Holmes made a motion to approve Resolution 2023-05 A Resolution Amending Rates, Tolls and Fees of the Alto Lakes Water & Sanitation District with Appendix A as amended, the motion was seconded by Director Meunier

Office Manager conducted a roll call vote Chairman Knorr Yes, Vice Chairman Holmes Yes, Secretary Foreman Yes, Treasurer Maxwell Yes, and Director Meunier Yes

Consent Agenda

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There was one.

Director Meunier made a motion to approve the Consent agenda, the motion was seconded by Director Maxwell and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For April, The District produced 14,890,700 gallons and we sold 13,633,980 gallons. For May 2023 Production vs Sold difference was 8.4%.

The number of active customers was up by 16 and consumption per active customer was down by 530 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for May 2023 to include 12 pulls with 360 yards of Green Waste of which 42% was Yard Waste and 58% was Forest Waste with the collection of \$350.00 in additional fees, 4 pulls with 27.29 tons of trash, 3 pull with 75 yards cardboard, 0 pulls with 0 yards paper, 3 pull with 90 yards of miscellaneous with the collection in additional \$1,331.00 in fees, 1 pull with 30 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

District Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on FY2023 Operating and Capital budgets: Motion for notice of public hearing in July, on Final Budgets

Director Foreman made a motion to approve the notice of public hearing, the motion was seconded by Director Holmes

Discussion and Possible Action; Approval on ICIP FY2025-2029, Resolution 2023-06 A RESOLUTION ADOPTING AN INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

Director Holmes made a motion to approve Resolution 2023-06 A resolution adopting an Infrastructure Capital Improvement Plan with amended prices to reflect todays cost, the motion was seconded by Director Maxwell which carried unanimously.

Discussion and Possible Action on RFP 2023-01 PER Amendment; review committee recommendation.

After reviewing the proposals the committee recommended Parkhill on the RFP 2023-01 PER. Director Maxwell made a motion to accept the committees recommendation, the motion was seconded by Director Foreman and carried unanimously

Discussion and Possible Action on Forest waste; Solid Waste.

Discussion was held regarding Forest waste at the Solid Waste facility.

Discussion and Possible Action on tank project payment authorizations.

Pay App #2, Pay App #3, Parkhill Invoice.

Director Holmes made a motion to approve payments to Parkhill, the motion was seconded by Director Foreman which carried unanimously.

Public Comments

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, July 27, 2023, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Maxwell made a motion to adjourn the meeting. Director Foreman seconded the motion which carried unanimously. Meeting adjourned at 11:06 a.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary