

Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting April 27, 2023

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday April 27, 2023 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Treasurer Maxwell, Secretary Foreman and Director Meunier were present.

Pledge of Allegiance

Approval of Minutes for March Regular Board Meeting

Director Holmes made a motion to accept the minutes of the March 2023 Board Meeting, the motion was seconded by Director Meunier and carried unanimously.

Approval of Agenda including additions and changes

Director Holmes made a motion to approve the Agenda with the addition of a closed session, the motion was seconded by Director Foreman and carried unanimously.

Consent Agenda

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were 2

Director Holmes made a motion to approve the Consent agenda with the exception of one leak credit that did not qualify, the motion was seconded by Director Meunier and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. for March, The District produced 6,346,800 gallons and we sold 4,186,670 gallons. For March 2023 Production vs Sold difference was 34%.

The number of active customers was down by 30 and consumption per active customer was down by 67 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for March 2023 to include 12 pulls with 360 yards of Green Waste. which 55.27% was Yard Waste and 44.73% was Forest Waste with the collection of \$652.00 in additional fees, 4 pulls with 24.05 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection

in additional \$416.74 in fees, 0 pull with 0 yards metals, and 1 pulls 25 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Customer requested disconnection of water service for common area at Site C. The Board approved the request with the following conditions; 1. We must receive a letter from the HOA that they understand the conditions of the disconnected services. 2. Once disconnected they will never be able to restore service to that area.

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

District Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on General Hydronics pay request #1.

Director Holmes made a motion to approve pay request # 1 to General Hydronics, the motion was seconded by Director Maxwell and carried unanimously.

Discussion and Possible Action appointment of RFP review committee; Proposals are due on Friday May 19th.

Director Holmes made a motion to elect Dan Knorr, Ken Meunier, and David Edington to the committee, the motion was seconded by Director Maxwell and carried unanimously.

Discussion and Possible Action on expenditures for well E2.

Director Holmes made a motion to approve the expenditures for well E2, the motion was seconded by Director Maxwell and carried unanimously.

Discussion and Possible Action on preliminary budget assumptions.

Discussion was held regarding preliminary budget assumptions.

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

Director Holmes made a motion to enter into closed session the motion was seconded by Director Meunier

Assistant District Secretary Muldowney conducted a roll call vote, Treasurer Maxwell Yes, Secretary Foreman Yes, Vice Chairman Holmes Yes, Director Meunier Yes, and Chairman Knorr Yes.

Director Holmes made a motion to end closed Session, the motion was seconded by Director Meunier

Assistant District Secretary Muldowney conducted a roll call vote, Director Meunier Yes, Chairman Knorr Yes, Vice Chairman Holmes Yes, Secretary Foreman Yes, and Treasurer Maxwell Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights.

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Monday June 5, 2023, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Foreman made a motion to adjourn the meeting. Director Holmes seconded the motion which carried unanimously. Meeting adjourned at 10:50 a.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary