

Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting February 23, 2023

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday February 23, 2023 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, and Treasurer Maxwell were present. Secretary Foreman attended via video conferencing. Director Meunier was absent.

Pledge of Allegiance

Approval of Minutes for January Regular Board Meeting

Director Holmes made a motion to accept the minutes of the January 2023 Board Meeting, the motion was seconded by Director Maxwell and carried unanimously.

Approval of Agenda including additions and changes

Director Holmes made a motion to approve the Agenda, the motion was seconded by Director Maxwell and carried unanimously.

Presentation of Fiscal Year 2022 (July 1, 2021 to June 30, 2022) Audit Results; Chris Garner- Pattillo, Brown & Hill, LLC

Chris Garner presented the Fiscal Year 2022 Audit results via Zoom Meeting to the Board.

Consent Agenda

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits-**There was one

Director Holmes made a motion to approve the Consent agenda, the motion was seconded by Director Maxwell and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. for January, The District produced 4,241,100 gallons and we sold 2,414,574 gallons. For January 2023 Production vs Sold difference was 43.1%.

The number of active customers was down by 24 and consumption per active customer was down by 902 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for January 2023 to include 3 pulls with 90 yards of Green Waste. Forest Waste with the collection of \$315.91 in additional fees, 6 pulls with 39.01 tons of trash, 2 pull with 50 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional \$105.03 in fees, 0 pull with 0 yards metals, and 1 pulls 25 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

District Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on fire wise lot cleaning

Discussion was held on setting up a Special Board Meeting to meet with contractors about issue.

Discussion and Possible Action on in district lot development

Discussion was held regarding in district lot development, no action was taken at this time.

Discussion and Possible Action on RFP for PER amendment, update PER capital projects

Director Holmes made a motion to give District Manager permission to submit RFP upon approval and go out for bids, the motion was seconded by Director Maxwell and carried unanimously.

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

Director Maxwell made a motion to enter into Closed Session the motion was seconded by Director Holmes

Assistant District Secretary Muldowney conducted a roll call vote Treasurer Maxwell Yes, Secretary Foreman Yes, Vice Chairman Holmes Yes, and Chairman Knorr Yes.

Director Holmes made a motion to end Closed Session the motion was seconded by Director Maxwell

Assistant District Secretary Muldowney conducted a roll call vote Chairman Knorr Yes, Vice Chairman Holmes Yes, Secretary Foreman Yes, and Treasurer Maxwell Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights.

Discussion and Possible Action on land purchase

Director Holmes made a motion to pass resolution 2023-04, the motion was seconded by Director Maxwell

Assistant District Secretary Muldowney conducted a roll call vote Vice Chairman Holmes Yes, Secretary Foreman Yes, Chairman Knorr Yes, and Treasurer Maxwell Yes.

Director Foreman made a motion to allow David to sign Resolution 2023-04 on behalf of Secretary Foreman via electronic signature the motion was seconded by Director Maxwell and carried unanimously. Notary Public Patricia Pillar was brought in to view signatures and notarize resolution Secretary Foreman confirmed authorizing electronic signature for notary.

Public Comments

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday March 23, 2023, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Holmes made a motion to adjourn the meeting. Director Maxwell seconded the motion which carried unanimously. Meeting adjourned at 11:16 a.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary