**Alto Lakes Water & Sanitation District**
**Final Minutes Regular Board Meeting May 26, 2022**

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Monday May 26, 2022 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

**Call to Order**

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Foreman, Treasurer Webb, and Director Maxwell were present.

**Pledge of Allegiance**

**Approval of Minutes for April 2022 Regular Board Meeting**

Director Webb made a motion to accept the minutes of the April 2022 Board Meeting, the motion was seconded by Director Holmes and carried unanimously.

**Approval of Agenda**

Director Foreman made a motion to approve the Agenda, the motion was seconded by Director Holmes and carried unanimously.

**Consent Agenda**

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were four.

Director Holmes made a motion to approve the Consent agenda, the motion was seconded by Director Webb and carried unanimously.

**Districts Managers Report**

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For April, The District produced 11,247,900 gallons and we sold 9,329,750 gallons. For April 2022 Production vs Sold difference was 17.1%.

The number of active customers was up by 9 and consumption per active customer was down by 469 gallons per active account from same time period last year.

**Wastewater System Update**

Manager Edington reported that the system is meeting required treatment goals at this time.

**Solid Waste Update**

Manager Edington presented solid waste pull statistics by Sierra Contracting for April 2022 to include 10 pulls with 300 yards of Green Waste of which 83.1% was Yard Waste and 16.9% was Forest Waste with the collection of $702.50 in additional fees, 3 pulls with 19.65 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional $555.31 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

**Customer Issues:**
**Personnel Update:**
**Regulatory Update:**
**Project Reports:**
**Office Manager's Report**
**Administrative Update**
**Financial Reports**
District Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.
**Regular Business Agenda**.
**Board Member Reports**
**Discussion and Possible Action on 352 Lake Shore Drive dead tree/tress customer request**
Director Maxwell made a motion to write a letter to customer; Indicating that expert from NM Forestry Department, did not think leak or any district activity during repairs where cause of tree death; however, the district would remove the dead tree and only the dead tree for the homeowner in the interest of community relations, the motion was seconded by Director Webb majority ruled to pass.
**Discussion and Possible Action; Approval on additional expenditures for well E2, approval of expenditures for rehab.**
Director Holmes made a motion to approve the expenditures for well E2 rehab, the motion was seconded by Director Webb which carried unanimously.
**Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights**
Director Holmes made a motion to enter into Closed Session the motion was seconded by Director Webb
Assistant District Secretary Muldowney conducted a roll call vote Director Maxwell Yes, Treasurer Webb Yes, Secretary Foreman Yes, Vice Chairman Holmes Yes, and Chairman Knorr Yes.
Director Maxwell made a motion to end Closed Session the motion was seconded by Director Foreman
Assistant District Secretary Muldowney conducted a roll call vote Vice Chairman Holmes Yes, Chairman Knorr Yes, Secretary Foreman Yes, Treasurer Webb Yes, and Director Maxwell Yes.
Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights
**Discussion and Possible Action on FY2023 Personnel Wages.**
Director Holmes made a motion to accept the Personnel wage recommendations as amended, the motion was seconded by Director Webb and carried unanimously.

**Discussion and Possible Action on FY2023 Preliminary Operational and Capital Budgets, Budget Assumptions, Rates Review. Motion to submit Preliminary Budget to DFA as amended: Motion for notice of public hearing in June Annual Rate Adjustment.**

Director Webb made a motion to submit the Preliminary Operational Budget to DFA as amended Director Holmes seconded the motion which carried unanimously. Director Maxwell made a motion for notice of public hearing in June for the Annual Rate Adjustment, the motion was seconded by Director Webb and carried unanimously.

**Public Comments**

**Board Member Reports**

**Announcement of next meeting**

The next scheduled ALWSD Board Meeting will be conducted on Thursday, June 23, 2022, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

**Adjournment**

Director Foreman made a motion to adjourn the meeting. Director Webb seconded the motion which carried unanimously. Meeting adjourned at 10:35 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary