Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting September, 2021

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday September 23, 2021 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Foreman, Treasurer Webb, and Director Maxwell were present.

Pledge of Allegiance

Approval of Minutes for August 2021 Regular Board Meeting

Director Webb made a motion to accept the minutes of the August 2021 Board Meeting, the motion was seconded by Director Holmes and carried unanimously.

Approval of Minutes for September 2021 Special Board Meeting

Approval of September 2021 Special meeting moved to next month's agenda

Approval of Agenda

Director Holmes made a motion to approve the Agenda including additions and changes, the motion was seconded by Director Webb and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were Three.

Director Foreman made a motion to approve the Consent agenda, the motion was seconded by Director Webb and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For August, The District produced 6,852,500 gallons and we sold 5,106,350 gallons. For August 2021 Production vs Sold difference was 25.5%.

The number of active customers was up by 16 and consumption per active customer was down by 1,032 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for August 2021 to include 5 pulls with 150 yards of Green Waste of which 55.8% was Yard Waste and 44.2% was Forest Waste with the collection of $85.00 in additional fees, 5 pulls with 45.5 tons of trash, 3 pull with 75 yards cardboard, 0 pulls with 0

yards paper, 2 pull with 60 yards of miscellaneous with the collection in additional $595.17 in fees, 2 pull with 60 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

District Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on Jones and Bryant lots (HMRVR); Mr. Leach is proposing to buy the remaining lots from Jones and Bryant, request confirmation from District of availability of water taps for this property.

Director Webb made a motion to authorize District Manager Edington to send a letter to Mr. Leach confirming the available taps for property the motion was seconded by Director Holmes and carried unanimously.

Discussion and Possible action on Authorize signing of Professional Services Agreement (Engineering) for Tank Replacement Project

Director Foreman made a motion to Authorize District Manager Edington to sign The Professional Services Agreement, the motion was seconded by Director Webb and carried unanimously.

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

Director Webb made a motion to enter into Closed Session the motion was seconded by Director Holmes

Assistant District Secretary Muldowney conducted a roll call vote Director Maxwell Yes, Secretary Foreman Yes, Treasurer Webb Yes, Vice Chairman Holmes Yes, and Chairman Knorr Yes.

Director Holmes made a motion to end Closed Session the motion was seconded by Director Webb

Assistant District Secretary Muldowney conducted a roll call vote Chairman Knorr Yes, Vice Chairman Holmes Yes, Secretary Foreman Yes, Treasurer Webb Yes, and Director Maxwell Yes

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights

Discussion and Possible Action on Property Purchase update, actions taken to date

No action taken.

Public Comments

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, October 28, 2021, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Foreman made a motion to adjourn the meeting. Director Webb seconded the motion which carried unanimously. Meeting adjourned at 10:36 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary