Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting May, 2021

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday May 27, 2021 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Treasurer Webb and Secretary Foreman, and Director Maxwell were present. Vice Chairman Holmes was absent.

Pledge of Allegiance

Approval of Minutes for April 2021 Regular Board Meeting

Director Webb made a motion to accept the minutes of the April 2021 Board Meeting Minutes, the motion was seconded by Director Maxwell and carried unanimously.

Approval of Agenda

Director Webb made a motion to approve the Agenda, the motion was seconded by Director Foreman and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were 4.

Director Foreman made a motion to approve the Consent agenda, the motion was seconded by Director Webb and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation for April 2021, The District produced 12,803,600 gallons and we sold 10,950,080 gallons for April 2021 Production vs Sold difference was 14.5%.

The number of active customers was Up by 123 and consumption per active customer was Down by 628 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for April 2021 to include 8 pulls with 240 yards of Green Waste of which 74.2% was Yard Waste and 25.8% was Forest Waste with the collection of $254.46 in additional fees, 4 pulls with 28.44 tons of trash, 2 pull with 50 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection

in additional $394.45 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Director Webb addressed his concern with the Alto Lakes Golf and Country Clubs Ballot related to the verbiage, "the water delivery system" referred to in the ballot is within the "Club's irrigation system" and has nothing to do with Alto Lakes Water's system.

Discussion and Possible Action on Well 16 rehabs; Review bids; authorize contract

The Board reviewed the bids that were received for Well 16 rehab project, Director Webb made a motion to accept the bid and authorize the contract to Stewart Brothers, the motion was seconded by Director Foreman and carried unanimously.

Discussion and Possible Action on Annual Report; publication

Director Webb made a motion to authorize the printing and distribution of the annual report, the motion was seconded by Director Maxwell and carried unanimously.

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

Director Maxwell made a motion to enter into closed session; the motion was seconded by Director Webb. Office Manager Muldowney conducted a roll call vote Director Maxwell Yes, Treasurer Webb Yes, Secretary Foreman Yes, and Chairman Knorr Yes.

Director Webb made a motion to end Closed Session, the motion was seconded by Director Maxwell. Office Manager Muldowney conducted a roll call vote, Secretary Foreman Yes, Treasurer Webb Yes, Director Maxwell Yes, and Chairman Knorr Yes. Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights

Discussion and Possible Action on FY2022 Personnel Wages.

Director Webb made a motion to accept the FY2022 Personnel Wages as presented, the motion was seconded by Director Foreman which carried unanimously

Discussion and Possible Action on FY2022 Preliminary Operational and Capital Budgets Budget Assumptions, Rate Review. Motion to submit Preliminary Budget to DFA as amended; Motion for notice of public hearing in June Annual Rate Adjustment

District Manager Edington Presented the FY 2022 Preliminary Operational and Capital Budgets, Budget Assumptions, rate review for the Board to discuss. Director Webb made a motion to submit the FY2022 Preliminary Budget to DFA as amended the motion was seconded by Director Foreman and carried unanimously.

Director Foreman made a motion to publish the notice of Public Hearing in June for Annual Rate Adjustment.

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, June 24, 2021, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Foreman made a motion to adjourn the meeting. Director Maxwell seconded the motion which carried unanimously. Meeting adjourned at 11:22 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary