Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting April, 2021

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday April 22, 2021 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Treasurer Webb and Secretary Foreman were present. Director Maxwell was absent.

Pledge of Allegiance

Approval of Minutes for March 2021 Regular Board Meeting

Director Webb made a motion to accept the minutes of the March 2021 Board Meeting Minutes, the motion was seconded by Director Holmes and carried unanimously.

Approval of Minutes for April 2021 Special Board Meeting

Director Holmes made a motion to accept the minutes of the April 2021 Special Board Meeting Minutes, the motion was seconded by Director Foreman and carried unanimously.

Approval of Agenda

Director Holmes made a motion to approve the Agenda with moving the Presentation of the Audit first on the Agenda, the motion was seconded by Director Foreman and carried unanimously.

Presentation of Fiscal Year 2020 (July 1, 2019 to June 30 2020) Audit Results

Chris Garner from Pattillo, Brown & Hill, L.L.P., Presented the Fiscal Year 2020 Audit to the Board of Directors via Zoom meeting.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were 2.

Director Webb made a motion to approve the Consent agenda, the motion was seconded by Director Holmes and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation for March 2021, The District produced 6,427,400 gallons and we sold 4,833,780 gallons for March 2021 Production vs Sold difference was 24.8%.

The number of active customers was Up by 40 and consumption per active customer was Up by 57 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for March 2021 to include 4 pulls with 120 yards of Green Waste of which 67.05% was Yard Waste and 32.95% was Forest Waste with the collection of $805.21 in additional fees, 6 pulls with 38.40 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional $543.82 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Presentation of Fiscal Year 2020 (July 1 2019-June 30 2020) Audit Results

The presentation of Audit results for Fiscal Year 2020 was moved to beginning of meeting

Discussion and Possible Action on Insurance RFP; Appoint review committee

Director Webb and Director Foreman volunteered to be on the Insurance RFP review committee, Director Holmes made a motion to approve the review committee, the motion was seconded by Director Webb and carried unanimously.

Discussion and Possible Action on preliminary budget assumptions.

District Manager Edington Presented the preliminary budget assumptions to the Board for review.

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, May 27, 2021, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Foreman made a motion to adjourn the meeting. Director Webb seconded the motion which carried unanimously. Meeting adjourned at 11:01 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary