Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting March, 2021

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday March 25, 2021 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Treasurer Webb and Director Maxwell were present. Secretary Foreman attended telephonically.

Pledge of Allegiance

Approval of Minutes for February 2021 Regular Board Meeting

Director Webb made a motion to accept the minutes of the February 2021 Board Meeting Minutes, the motion was seconded by Director Holmes and carried unanimously.

Approval of Agenda

District Manager Edington requested to postpone the audit results till next month's meeting.

Director Holmes made a motion to approve the Agenda, the motion was seconded by Director Webb and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were 5.

Director Holmes made a motion to approve the Consent agenda, the motion was seconded by Director Maxwell and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation for February 2021, The District produced 5,279,600 gallons and we sold 3,707,940 gallons for February 2021 Production vs Sold difference was 29.8%.

The number of active customers was Up by 42 and consumption per active customer was Up by 1241 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for February 2021 to include 2 pulls with 60 yards of Green Waste of which 90% was

Yard Waste and 10% was Forest Waste with the collection of $254.00 in additional fees, 4 pulls with 28.44 tons of trash, 1 pull with 25 yards cardboard, 1 pulls with 25 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional $439.96 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Presentation of Fiscal Year 2020 (July 1 2019-June 30 2020) Audit Results

The presentation of Audit results for Fiscal Year 2020 is postponed till April's Board meeting.

Discussion and Possible Action Starting Personnel Salary guidelines, Annual guideline review.

After reviewing the Starting personnel guidelines Director Holmes made a motion to accept the Annual Starting Personnel salary guideline, the motion was seconded by Director Maxwell and carried unanimously.

Discussion on preliminary budget assumptions for FY2022; factors to be considered.

The board discussed the preliminary budget assumptions and to add automated meters to budget for consideration.

Discussion and Possible Action on Solid Waste Recycling.

A discussion was held regarding Solid waste recycling, no action was taken at this time.

Discussion and Possible Action on Capital Spending Priorities; Update 2008 PER to include work accomplished, prioritize infrastructure improvement into fundable projects.

The Board discussed Capital Spending Priorities and will have District manager work on a Scope of Work for going out for bids.

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, April 22, 2021, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Holmes made a motion to adjourn the meeting. Director Maxwell seconded the motion which carried unanimously. Meeting adjourned at 11:29 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary