Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting December, 2020

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday December 3, 2020 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Assistant District Secretary Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Foreman, Treasurer Webb and Director Maxwell were present.

Pledge of Allegiance

Approval of Minutes for October 2020 Regular Board Meeting and November Special Meeting

Director Webb made a motion to accept the minutes of the October 2020 Regular Board Meeting, the motion was seconded by Director Holmes and carried unanimously.

Director Holmes made a motion to approve the November Special Board Meeting Minutes the motion was seconded by Director Foreman and carried unanimously.

Approval of Agenda

Director Holmes made a motion to approve the Agenda with changes the motion was seconded by Director Webb and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were 2

Director Holmes made a motion to approve the Consent agenda, the motion was seconded by Director Webb and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For October and November, The District produced 23,570,200 gallons and we sold 19,133,216 gallons. For October and November 2020 Production vs Sold difference was 18.8%. October 2020-The number of active customers was down by 22 and consumption per active customer was up by 126 gallons per active account from same time period last year.

November 2020-The number of active customers was up by 42 and consumption per active customer was up by 610 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for October 2020 to include 9 pulls with 270 yards of Green Waste of which 100% was Yard Waste and 0% was Forest Waste with the collection of $938.12 in additional fees, 4 pulls with 27.4 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional $600.74 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

November 2020 to include 23 pulls with 690 yards of Green Waste of which 100% was Yard Waste and 0% was Forest Waste with the collection of $1,857.40 in additional fees, 4 pulls with 27.4 tons of trash, 2 pull with 50 yards cardboard, 0 pulls with 0 yards paper, 2 pull with 60 yards of miscellaneous with the collection in additional $ in fees, 1 pull with 30 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on Employee compensation for additional duties.

Director Holmes made a motion to approve employee compensation for additional duties, the motion was seconded by Director Webb and carried unanimously.

Discussion and possible action on Amendment #3 to Sierra Contracting Contract, dated December 16, 2016, (Contractual CPI fee increase).

Director Webb made a motion to approve Amendment #3 to Sierra Contracting Contract (Contractual CPI fee increase) the motion was seconded by Director Holmes and carried unanimously.

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

Closed session was not needed at this time

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, January 28, 2020, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Foreman made a motion to adjourn the meeting. Director Webb seconded the motion which carried unanimously. Meeting adjourned at 11:39 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary