Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting May, 2020

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday May 28, 2020 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Secretary Parker, Treasurer Webb, and Director Foreman were present. Vice Chairman Holmes was absent

Pledge of Allegiance

Approval of Minutes for April 2020 Regular Board Meeting

Director Webb made a motion to accept the minutes of the April 2020 Board Meeting, the motion was seconded by Director Foreman and carried unanimously.

Approval of Agenda

Director Parker made a motion to approve the Agenda, the motion was seconded by Director Webb and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were Three.

Director Foreman made a motion to approve the Consent agenda, the motion was seconded by Director Parker and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For April, The District produced 15,315,800 gallons and we sold 13,279,440 gallons. For April 2020 Production vs Sold difference was 13.3%.

The number of active customers was down by 77 and consumption per active customer was up by 1391 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for April 2020 to include 22 pulls with 660 yards of Green Waste of which 79.1% was Yard Waste and 20.9% was Forest Waste with the collection of $0 in additional fees, 3 pulls with 21.78 tons of trash, 0 pull with 0 yards cardboard, 0 pulls with 0 yards paper, 2 pull with 60 yards of miscellaneous with the collection in additional

$693.20 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Chairman Knorr discussed the presentation to be sent to ALGCC regarding the reclaimed water project.

Discussion and Possible Action on FY2021 Preliminary Operational and Capital Budgets, Budget Assumptions, Rate Review. Motion to submit Preliminary Budget to DFA as amended; Motion for notice of public hearing in June Annual Rate Adjustment

District Manager Edington recommended changing Solid Waste Hours of operation during the summer months to make it more convenient for district customers.

Director Webb made a motion to accept District Manager Edington's recommendation to change Solid waste hours of operation which will affect the budget, the motion was seconded by Director Parker and carried unanimously.

Director Webb also made a motion to Accept the FY2021 Preliminary Operational and Capital Budgets, Budget Assumptions and submit it to DFA as amended, the motion was seconded by Director Parker and carried unanimously.

Director Foreman made a motion to Publish notice of Public Hearing in June Annual Rate Adjustment, the motion was seconded by Director Webb and carried unanimously

Discussion and Possible Action on FY2022-2026 ICIP (Infrastructure Capital Improvement Plan) What are priorities for Capital Spending next 5 years.

Discussion was held regarding FY2022-2026 ICIP no action was taken at this time.

Discussion and Possible Action Solid Waste green waste hard surfacing

District Manager presented to the board the plans for Solid Waste hard surfacing Director Foreman made a motion to approve Manager Edington to go Out for bid, the motion was seconded by Director Webb which carried unanimously

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

Director Parker made a motion to enter into closed session; the motion was seconded by Director Webb. Office Manager Muldowney conducted a roll call vote

Director Foreman Yes, Treasurer Webb Yes, Secretary Parker, and Chairman Knorr Yes.

Director Foreman made a motion to end Closed Session, the motion was seconded by Director Webb. Office Manager Muldowney conducted a roll call vote, Chairman Knorr Yes, Secretary Parker Yes, Treasurer Webb Yes, and Director Foreman Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights

Discussion and Possible Action on FY2021 Personnel Wages.

Director Webb made a motion to accept the FY2021 Personnel Wages as amended, the motion was seconded by Director Parker which carried unanimously

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, June 25, 2020, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Webb made a motion to adjourn the meeting. Director Foreman seconded the motion which carried unanimously. Meeting adjourned at 11:54 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary