Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting April, 2020

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday April 23, 2020 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Clerk Rose Atchley conducted roll call: Chairman Knorr, Vice Chairman Holmes, and Secretary Parker were present, Treasurer Webb and Director Foreman attended the meeting telephonically.

Pledge of Allegiance

Due to the covid19 pandemic this board meeting was held partially telephonically to keep the number of persons in the office to 5 or less in compliance with the state mandate.

Discussion of Minutes for March 2020 Regular Board Meeting

Director Holmes made a motion to approve the March Board Meeting Minutes as adjusted, the motion was seconded by Director Parker and carried unanimously.

Discussion of Agenda

Director Holmes made a motion to approve the agenda, the motion was seconded by Director Parker and carried unanimously.

Discussion of Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were Three

Director Holmes made a motion to approve the consent agenda, the motion was seconded by Director Parker and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For March, The District produced 6,746,600 gallons and we sold 4,425,420 gallons. For March 2020 Production vs Sold difference was 34.4%.

The number of active customers was up by 13 and consumption per active customer was up by 357 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for March 2020 to include 13 pulls with 390 yards of Green Waste of which 81.10% was Yard Waste and 18.90% was Forest Waste with the collection of $0 in additional fees, 3 pulls with 24.6 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional $449.30 in fees, 1 pull with 30 yards metals, and 0 pulls 0 yards aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Discussion on upkeep projects regarding the water treatment buildings took place. Director Holmes made a motion to approve building upgrade to include new roof as long as cost is under $15,000, the motion was seconded by Director Parker and carried unanimously.

Office Manager's Report

Administrative Update

Financial Reports

District Manager Edington presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on Resolution Authorizing Property Purchase

Director Holmes made a motion to approve Resolution 2020-06 to approve property purchase, the motion was seconded by Director Parker.

Office clerk Rose Atchley conducted a roll call vote Secretary Parker Yes, Treasurer Webb Yes, Director Foreman Yes, Vice Chairman Holmes Yes, and Chairman Knorr Yes.

Discussion and Possible action on Audit RFP; Recommendations from RFP review committee

Director Parker made a motion to accept the RFP committee's recommendation on new Audit provider, the motion was seconded by Director Webb and carried unanimously.

Discussion and Possible Action on Solid Waste yard hard surfacing.

Discussion was held about Solid Waste yard hard surfacing no action at this time.

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, May 28, 2020, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Holmes made a motion to adjourn the meeting. Director Parker seconded the motion which carried unanimously. Meeting adjourned at 10:36 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary