**Alto Lakes Water & Sanitation District**
**Final Minutes Regular Board Meeting February, 2020**

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday February 27, 2020 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

**Call to Order**

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr and Treasurer Webb were present. Vice Chairman Holmes and Director Foreman attended telephonically. Secretary Parker was absent

**Pledge of Allegiance**

**Approval of Minutes for January 2020 Regular Board Meeting**

Director Holmes made a motion to accept the minutes of the January 2020 Board Meeting, the motion was seconded by Director Webb and carried unanimously.

**Approval of Agenda**

Director Webb made a motion to approve the Agenda, the motion was seconded by Director Holmes and carried unanimously.

**Consent Agenda**

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were 3.

Director Holmes made a motion to approve the Consent agenda, the motion was seconded by Director Foreman and carried unanimously.

**Districts Managers Report**

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For January, The District produced 4,278,900 gallons and we sold 3,110,010 gallons. For January 2020 Production vs Sold difference was 27.3%.

The number of active customers was down by 9 and consumption per active customer was Down by 1208 gallons per active account from same time period last year.

**Wastewater System Update**

Manager Edington reported that the system is meeting required treatment goals at this time.

**Solid Waste Update**

Manager Edington presented solid waste pull statistics by Sierra Contracting for January 2020 to include 4 pulls with 120 yards of Green Waste of which 82.31% was Yard Waste and 17.69% was Forest Waste with the collection of $0 in additional fees, 2 pulls with 29.71 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 2 pull with 60 yards of miscellaneous with the collection in additional $192.56 in fees, 1 pull with 30 yards metals, and 1 pulls 25 yards aluminum cans, 1 pull with 25 yards plastic.

**Customer Issues:**

**Personnel Update:**

**Regulatory Update:**

**Project Reports:**

**Office Manager's Report**

**Administrative Update**

**Financial Reports**

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

**Regular Business Agenda**.

**Board Member Reports**

**Discussion and Possible Action on Property Purchase update, actions taken to-date.**

Discussion was held regarding Property Purchase and actions taken to-date; no action was taken at this time.

**Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights**

Director Webb made a motion to enter into closed session; the motion was seconded by Director Holmes. Office Manager Muldowney conducted a roll call vote Director Foreman Yes, Treasurer Webb Yes, Vice Chairman Holmes Yes, and Chairman Knorr Yes.

Director Holmes made a motion to end Closed Session, the motion was seconded by Director Foreman. Office Manager Muldowney conducted a roll call vote, Chairman Knorr Yes, Vice Chairman Holmes Yes, Treasurer Webb Yes, and Director Foreman Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights

**Board Member Reports**

**Announcement of next meeting**

The next scheduled ALWSD Board Meeting will be conducted on Thursday, March 26, 2020, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

**Adjournment**

Director Foreman made a motion to adjourn the meeting. Director Webb seconded the motion which carried unanimously. Meeting adjourned at 10:17 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary