Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting January, 2020

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday January 23, 2020 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Parker, and Treasurer Webb were present. Director Foreman attended telephonically.

Pledge of Allegiance

Approval of Minutes for December 2019 Regular Board Meeting

Director Holmes made a motion to accept the minutes of the December 2019 Board Meeting with corrections, the motion was seconded by Director Parker and carried unanimously.

Approval of Agenda

Director Parker made a motion to approve the Agenda including additions and changes, the motion was seconded by Director Holmes and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For December, The District produced 4,682,700 gallons and we sold 3,115,904 gallons. For December 2019 Production vs Sold difference was 33.5%.

The number of active customers was down by 237 and consumption per active customer was up by 507 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for December 2019 to include 10 pulls with 300 yards of Green Waste of which 92.5% was Yard Waste and 7.5% was Forest Waste with the collection of $0 in additional fees, 3 pulls with 22.33 tons of trash, 0 pull with 0 yards cardboard, 0 pulls with 0 yards paper, 2 pull with 60 yards of miscellaneous with the collection in additional $554.33 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Elect Officers – Bylaws require election of board officers following election or appointment of new board members

Director Parker made a motion to open nominations of board members for their positions on the board, the motion was seconded by Director Webb and carried unanimously.

Director Webb made a motion that the board members retain their positions as they are, the motion was seconded by Director Parker and carried unanimously.

Director Parker made a motion to close the nominations, the motion was seconded by Director Holmes.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were 7.

Director Parker made a motion to approve the Consent agenda, the motion was seconded by Director Webb and carried unanimously.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on District and Board liabilities

Discussion was held on all liabilities needed for the District and Board members; no action was taken.

Discussion and Possible Action on 2020 Annual Open Meeting Resolution 2020-05

Director Holmes made a motion to approve Annual Open Meeting Resolution 2020-05, the motion was seconded by Director Webb.

Office Manager Muldowney conducted a roll call vote Director Foreman Yes, Treasurer Webb Yes, Secretary Parker Yes, Vice Chairman Holmes Yes, and Chairman Knorr Yes.

Presentation of Fiscal Year 2019 (July 1, 2018 to June 30, 2019) Audit Results

Office Manager Muldowney presented the 2019 Fiscal Year Audit Results to the Board for review.

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

Director Holmes made a motion to enter into closed session; the motion was seconded by Director Parker. Office Manager Muldowney conducted a roll call vote Secretary Parker Yes, Treasurer Webb Yes, Chairman Knorr Yes, Director Foreman Yes, and Vice Chairman Holmes Yes.

Director Parker made a motion to end Closed Session, the motion was seconded by Director Holmes. Office Manager Muldowney conducted a roll call vote, Chairman Knorr Yes, Vice Chairman Holmes Yes, Secretary Parker Yes, and Treasurer Webb Yes. Director Foreman's call was lost.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights

Discussion and Possible action on Real Property Purchase

Director Holmes made a motion to submit the Purchase Agreement as discussed, the motion was seconded by Director Parker and carried unanimously.

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, February 27, 2020, to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Holmes made a motion to adjourn the meeting. Director Parker seconded the motion which carried unanimously. Meeting adjourned at 11:16 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary