

**Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting September, 2019**

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday September 26, 2019 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Vice-Chairman Holmes called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Vice Chairman Holmes, Secretary Parker, Treasurer Webb, and Director Foreman were present. Chairman Knorr was absent.

Pledge of Allegiance

Approval of Minutes for August 2019 Regular Board Meeting

Director Parker made a motion to accept the minutes of the August 2019 Board Meeting. The motion was seconded by Director Webb and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Parker made a motion to approve the Agenda with additions and changes the motion was seconded by Director Foreman and carried unanimously.

Consent Agenda

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits-**There were five.

Director Webb made a motion to approve the consent agenda, Director Parker seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For August, The District produced 16,884,684 gallons and we sold 14,741,248 gallons. For August 2019 Production vs Sold difference was 12.7%.

The number of active customers was down by 73 and consumption per active customer was down by 123 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for August 2019 to include 5 pulls with 150 yards of Green Waste of which 67.5% was Yard Waste and 32.5% was Forest Waste with the collection of \$0 in additional fees, 7 pulls with 44.8 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional

\$2058.59 in fees, 1 pull with 30 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on Change Order #3 Wastewater Plant Upgrade

This item was moved up on the agenda and discussed before pay-request. Director Webb made a motion to accept and sign Change Order #3, the motion was seconded by Director Parker and carried unanimously.

Discussion and Possible Action on Wastewater Plant Upgrade. Approval of pay-request #5 File Construction

Director Parker made a motion to approve the pay-request #5 for File Construction the motion was seconded by Director Foreman and carried unanimously.

Discussion and Possible Action on Capital Outlay Projects request for funding

Speaker did not show

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

Closed session was not needed

Discussion and Possible action on Real Property Purchase

No discussion nor action was needed at this time

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, October 24, 2019; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Webb made a motion to adjourn the meeting. Director Foreman seconded the motion which carried unanimously. Meeting adjourned at 9:53 a.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary