

**Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting August, 2019**

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday August 22, 2019 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Parker, Treasurer Webb, and Director Foreman were present.

Pledge of Allegiance

Approval of Minutes for July 2019 Regular Board Meeting

Director Holmes made a motion to accept the minutes of the July 2019 Board Meeting. The motion was seconded by Director Webb and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Holmes made a motion to approve the Agenda with additions and changes the motion was seconded by Director Webb and carried unanimously.

Consent Agenda

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits-**There were three.

Director Holmes made a motion to approve the consent agenda, Director Foreman seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For July, The District produced 19,901,900 gallons and we sold 17,335,518 gallons. For July 2019 Production vs Sold difference was 12.9%.

The number of active customers was up by 21 and consumption per active customer was up 850 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington reported on solid waste for July 2019

Customer Issues:

A discussion was held regarding an issue Mr. Rice had presented to the board in the prior month's meeting Director Holmes made a motion to approve a leak

adjustment for Mr. Rice and the motion was seconded by Director Parker and carried unanimously.

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion was held about the referendum and information to be sent out to district customers.

Discussion and Possible Action on Wastewater Plant Upgrade. Approval of pay-request #4 File Construction

Director Holmes made a motion to approve the pay-request #4 for File Construction the motion was seconded by Director Webb and carried unanimously.

Discussion and Possible Action on Hiring Samuel Edington to fill solid waste attendant position.

Samuel Edington applied for the solid waste attendant position. Director Webb made a motion to hire Samuel Edington for the position the motion was seconded by Director Holmes and carried unanimously.

Discussion and Possible Action on Water Trust Board Application (2020 Cycle) Authorization to submit Notice of Intent to Apply (Water Tank Replacement) Resolution 2020-05 Authorization to submit application

Director Holmes made a motion to give Authorization to submit Notice of Intent to Apply, the motion was seconded by Director Webb and carried unanimously

Director Holmes the made a motion to accept Resolution 2020-05 Authorization to submit application, the motion was seconded by Director Webb

Office Manager conducted a roll call vote

Director Foreman Yes, Treasurer Webb Yes, Vice Chairman Holmes Yes, Secretary Parker Yes, and Chairman Knorr Yes.

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

Director Holmes made a motion to enter into closed session; the motion was seconded by Director Parker. Office Manager Muldowney conducted a roll call vote Chairman Knorr Yes, Vice Chair Holmes Yes, Secretary Parker Yes, Treasurer Webb Yes, and Director Foreman Yes.

Director Holmes made a motion to end Closed Session, the motion was seconded by Director Webb. Office Manager Muldowney conducted a roll call vote, Vice-Chairman Holmes Yes, Chairman Knorr Yes, Treasurer Webb Yes, Secretary Parker Yes, and Director Foreman Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights

Discussion and Possible action on Real Property Purchase

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, September 26, 2019; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Webb made a motion to adjourn the meeting. Director Foreman seconded the motion which carried unanimously. Meeting adjourned at 10:54 a.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary