Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting July, 2019

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday July 25, 2019 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Vice Chairman Holmes Called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Vice Chairman Holmes, Secretary Parker, Treasurer Webb, and Director Foreman present. Chairman Knorr was absent.

Pledge of Allegiance

Approval of Minutes for June 2019 Regular Board Meeting

Director Parker made a motion to accept the minutes of the June 2019 Board Meeting. The motion was seconded by Director Webb and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Webb made a motion to approve the Agenda with additions and changes the motion was seconded by Director Foreman and carried unanimously.

Public Hearing on Resolution 2020-01 for Affirmation of FY2020 Operating and Capital Budgets

Director Foreman made a motion to open the Public Hearing on Resolution 2020-01 for Affirmation of FY2020 Operating and Capital Budgets, the motion was seconded by Director Webb, Office Manager Muldowney conducted a roll call vote Director Foreman Yes, Treasurer Webb Yes, Secretary Parker Yes, Vice Chairman Holmes Yes.

No one from the public had any comments regarding Resolution 2020-01

Director Parker made a motion to Close the Public Hearing, the motion was seconded by Director Webb Office Manager Muldowney conducted a roll call vote Vice Chairman Holmes Yes, Secretary Parker Yes, Director Foreman Yes, and Treasurer Webb Yes.

Discussion and Possible action on RESOLUTION 2020-01 for Affirmation of FY2020 Operating and Capital Budgets

Discussion was held regarding Resolution 2020-01. Director Parker made a motion to accept Resolution 2020-01 for Affirmation of FY2020 Operating and Capital Budgets, the motion was seconded by Director Webb.

Office Manager Muldowney conducted a roll call vote Secretary Parker Yes, Director Foreman Yes, and Treasurer Webb Yes and Vice Chairman Holmes Yes.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were five.

Director Webb made a motion to approve the consent agenda, Director Foreman seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For June, The District produced 23,090,400 gallons and we sold 19,197,172 gallons. For June 2019 Production vs Sold difference was 16.9%.

The number of active customers was down by 127 and consumption per active customer was down 1319 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for June 2019 to include 4 pulls with 120 yards of Green Waste of which 62.5% was Yard Waste and 37.5% was Forest Waste with the collection of $60.50 in additional fees, 4 pulls with 29.2 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional $281.04 in fees, 1 pull with 30 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

District Manager Edington

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Discussion and Possible Action on Customer Issue: Mark Rice

Mr. Rice requested the board take his case into consideration as he had plumbers to his residence several times, had his meter tested and has not found any leak he has gone several months with no excess usage since his high reading and would like to receive a leak credit. The board discussed this unusual case and decided that due to Mr. Rice's due diligence in locating and resolving a possible issue they would grant leak relief; Process same as leak credit but without final problem resolution.

Board Member Reports

Discussion and Possible Action on Wastewater Plant Upgrade. Approval of pay-request #3 File Construction

Director Parker made a motion to approve pay-request #3 for File Construction for $217,513.98, the motion was seconded by Director Webb and carried unanimously.

Discussion and Possible Action on Wastewater Plant Upgrade. File Construction request for Change Order #2

Director Webb made a motion to approve the change order #2 for $20,243.05, the motion was seconded by Director Parker and carried unanimously.

Discussion and Possible action on 2021-2025 ICIP Resolution; Review, Motion to pass ICIP resolution; motion to authorize submission of 2021-2025 ICIP

Director Webb made a motion to pass Resolution 2020-03 and to submit 2021-2025 ICIP resolution, the motion was seconded by Director Foreman and carried unanimously.

Board Member Reports

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, August 22, 2019; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Webb made a motion to adjourn the meeting. Director Foreman seconded the motion which carried unanimously. Meeting adjourned at 10:32 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary