

**Alto Lakes Water & Sanitation District  
Final Minutes Regular Board Meeting May, 2019**

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Wednesday May 22, 2019 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

**Call to Order**

Chairman Knorr Called the meeting to order at 9:00 AM and Office Clerk Atchley conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Parker, and Treasurer Webb, and Director Foreman were present.

**Pledge of Allegiance**

**Approval of Minutes for April 2019 Regular Board Meeting**

Director Webb made a motion to accept the minutes of the April 2019 Board Meeting. The motion was seconded by Director Foreman and carried unanimously.

**Approval of Agenda as Amended**

Director Holmes made a motion to approve the Agenda as amended the motion was seconded by Director Parker and carried unanimously.

**Consent Agenda**

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits-**There were none.

Director Holmes made a motion to approve the consent agenda, Director Parker seconded the motion and carried unanimously.

**Districts Managers Report**

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For April, The District produced 8,369,900 gallons and we sold 7,120,430 gallons. For April 2019 Production vs Sold difference was 14.9% after leaks and flushing, unaccounted for water 1%

The number of active customers was down by 15 and consumption per active customer was down 726 gallons per active account from same time period last year.

**Wastewater System Update**

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

**Solid Waste Update**

Manager Edington presented solid waste pull statistics by Sierra Contracting for April 2019 to include 8 pulls with 240 yards of Green Waste of which 80.5% was Yard Waste and 19.5% was Forest Waste with the collection of \$0 in additional fees,

4 pulls with 28.6 tons of trash, 0 pull with 0 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional \$350.10 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

**Customer Issues:**

**Personnel Update:**

**Regulatory Update:**

**Project Reports:**

**Office Manager's Report**

**Administrative Update**

**Financial Reports**

District Manager Edington presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

**Regular Business Agenda.**

**Board Member Reports**

**Discussion and Possible Action on Wastewater Plant Upgrade. Approval of pay-request #2 File Construction ( \$47,812.82 )**

Director Parker Made a motion to approve the pay request to File Construction, the motion was seconded by Director Webb and carried unanimously.

**Discussion and Possible Action on FY 2020 Rate Hearing and Resolution; Motion for notice of public hearing in June Annual Rate Adjustment (Rate, Fees, and Tolls CPI adjustment)**

Director Holmes made a motion to authorize the publication for the Public Hearing of FY 2020 Rate Hearing and Resolution, the motion was seconded by Director Parker and carried unanimously.

**Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights**

Director Holmes made a motion to enter into closed session; the motion was seconded by Director Webb. Office Clerk Atchley conducted a roll call vote Vice Chair Holmes Yes, Secretary Parker Yes, Director Foreman Yes, Treasurer Webb Yes, and Chairman Knorr Yes.

Director Holmes made a motion to end Closed Session, the motion was seconded by Director Webb. Office Clerk Atchley conducted a roll call vote, Director Foreman Yes, Secretary Parker Yes, Treasurer Webb Yes. Chairman Knorr Yes, and Vice-Chairman Holmes Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion was conducted except that related to personnel matters and Real Property and Water Rights

**Announcement of next meeting**

The next scheduled ALWSD Board Meeting will be conducted on Thursday, June 27, 2019; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

**Adjournment**

Director Webb made a motion to adjourn the meeting. Director Foreman seconded the motion which carried unanimously. Meeting adjourned at 10:15 a.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary