Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting April, 2019

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Friday May 03, 2019 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr Called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Secretary Parker, Treasurer Webb and Director Foreman were present, Director Holmes was absent.

Pledge of Allegiance

Approval of Minutes for February 2019 Regular Board Meeting

Director Webb made a motion to accept the minutes of the March 2019 Board Meeting. The motion was seconded by Director Parker and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Webb made a motion to approve the Agenda, the motion was seconded by Director Foreman and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There was two.

Director Parker made a motion to approve the consent agenda, Director Webb seconded the motion which carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For March, The District produced 5,217,900 gallons and we sold 3,415,900 gallons. For March 2019. Production vs Sold difference was 34.5% after leaks and flushing, unaccounted for water 0%

The number of active customers was up by 20 and consumption per active customer was about the same per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for March 2019 to include 5 pulls with 240 yards of Green Waste of which 78.74% was Yard Waste and 21.26% was Forest Waste with the collection of $46.17 in additional fees, 3 pulls with 22.3 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection

in additional $552.32 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on Wastewater Plant Upgrade. Approval of Amended pay-request #1 File Construction.

Director Webb made a motion to approve the amended pay-request for #1 File Construction, the motion was seconded by Director Parker and carried unanimously.

Discussion and Possible Action on Employee Longevity and Service Award Policy

Director Parker made a motion to give permission to Manager Edington to research service awards. Director Webb seconded it and carried unanimously.

Discussion and Possible Action on FY2020Preliminary Operational and Capital Budgets.

Director Parker made a motion to accept the preliminary budgets and assumptions, and authorize budget submission to DFA, the motion was seconded by Director Foremen, which carried unanimously.

Discussion and Possible Action on FY2021 – 2025 ICIP

Discussion took place regarding the ICIP, no action at this time.

Closed Session for discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H) Limited Personnel Matters, Director Foreman made a motion to go into closed session and was seconded by Director Webb. Manager Muldowney did a roll call vote Chairman Knorr yes, Secretary Parker yes. Treasurer Webb yes, Director Foreman yes.

Discussion and Possible Action on FY2020 Personnel Salary

Director Webb made a motion to approve the salaries for FY2020 as amended by board of directors, the motion was seconded by Director Parker, and carried unanimously.

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Wednesday, May 22, 2019; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Webb made a motion to adjourn the meeting. Director Foreman seconded the motion which carried unanimously. Meeting adjourned at 11:37 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary