Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting February, 2019

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday February 21, 2019 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr Called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Parker, and Treasurer Webb were present. Director Foreman attended telephonically.

Pledge of Allegiance

Approval of Minutes for January 2019 Regular Board Meeting

Director Webb made a motion to accept the minutes of the January 2019 Board Meeting. The motion was seconded by Director Parker and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Holmes made a motion to approve the Agenda the motion was seconded by Director Parker and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were Three.

Director Parker made a motion to approve the consent agenda, Director Holmes seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For January, The District produced 4,696,500 gallons and we sold 4,506,730 gallons. For January 2019. Production vs Sold difference was 4% after leaks and flushing, unaccounted for water 0%

The number of active customers was up by 32 and consumption per active customer was up 1236 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for January 2019 to include 6 pulls with 180 yards of Green Waste of which 79.38% was Yard Waste and 20.62% was Forest Waste with the collection of $0 in additional fees, 3 pulls with 29.71 tons of trash, 2 pull with 50 yards cardboard, 0 pulls with 0

yards paper, 2 pull with 60 yards of miscellaneous with the collection in additional $704.87 in fees, 1 pull with 30 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

The Board discussed the need to schedule a workshop for future Capital Outlays Projects. The workshop is scheduled for the 22nd at 9:00am.

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Director Parker inquired about Alto Lakes water adopting an employee retention policy the board directed District Manager Edington to explore options for an employee retention policy.

Discussion and Possible Action on Wastewater Plant Upgrade. Update

District Manager Edington presented the board with an update on the Wastewater Plant Upgrade plans and progress.

Discussion and Possible Action on Well E4 repairs

Director Holmes Made a motion to approve additional funding be available along with budgeted funds to cover the increased cost of Well E4 repairs. The motion was seconded by Director Webb and carried unanimously.

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

There was no closed Session. The Board did not find it necessary to hold a closed session at this time.

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, March 28, 2019; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Holmes made a motion to adjourn the meeting. Director Parker seconded the motion which carried unanimously. Meeting adjourned at 10:47 a.m.

Submitted by: Rachel Muldowney, District Board Assistant Secretary