Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting January, 2019

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday January 24, 2019 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr Called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Parker, and Treasurer Webb were present. Director Foreman attended telephonically.

Pledge of Allegiance

Approval of Minutes for December 2018 Regular Board Meeting

Director Holmes made a motion to accept the minutes of the December 2018 Board Meeting. The motion was seconded by Director Webb and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Webb made a motion to approve the Agenda the motion was seconded by Director Parker and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were none.

Director Holmes made a motion to approve the consent agenda, Director Parker seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For December, The District produced 5,762,700 gallons and we sold 1,714,180 gallons. For December 2019 there were no meter readings due to snow, sold not accurate for month based on average due to snow. Losses will catch-up next month.

The number of active customers was up by 308 and consumption per active customer was down 632 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for December 2018 to include 6 pulls with 180 yards of Green Waste of which 90% was

Yard Waste and 10% was Forest Waste with the collection of $0 in additional fees, 3 pulls with 21.5 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional $0 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on 2019 Annual Open Meeting Resolution 2019-04

Director Holmes Made a motion to accept Annual Open Meeting Resolution 2019-04, Director Webb seconded the motion Assistant Secretary Muldowney conducted a roll call vote.

Secretary Parker Yes, Vice Chairman Holmes Yes, Chairman Knorr Yes, Director Foreman Yes, and Treasurer Webb Yes.

Discussion and Possible Action on Amendment #1 to Sierra Contracting Contract, dated December 16,2016. (Contractual CPI fee increase)

Director Holmes made a motion to accept Amendment #1 to Sierra Contracting Contract, the motion was seconded by Director Parker and carried unanimously.

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(8) Real Property and Water Rights

Director Holmes made a motion to enter into closed session; the motion was seconded by Director Parker Assistant Secretary Muldowney conducted a roll call vote Director Foreman Yes, Secretary Parker Yes, Treasurer Webb Yes, Chairman Knorr Yes, and Vice Chairman Holmes Yes

Director Holmes made a motion to end Closed Session the motion was seconded by Director Webb. Assistant Secretary Muldowney conducted a roll call vote, Vice-Chairman Holmes Yes, Chairman Knorr Yes, Director Foreman Yes, Secretary Parker Yes, and Treasurer Webb Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion

was conducted except that related to personnel matters and Real Property and Water Rights

Discussion and Possible Action on Possible engineering authorization, preliminary items related to Reverse Osmosis treatment and brine disposal.

Director Parker made a motion to authorize District Manager Edington to conduct preliminary discussions regarding Reverse Osmosis treatment and brine disposal with consultants.

Discussion and Possible Action on Wastewater Plant Upgrade. Review engineers' recommendations on project bids. Possible contract award File Construction

Director Parker made a motion to accept the engineer's recommendation and authorize award of original bid to File Construction. The motion was seconded by Director Holmes which carried unanimously.

Discussion and Possible Action review of and negotiation, Change Order with File Construction, Issue Notice to Proceed

Director Holmes made a motion to Authorize Chairman Knorr to review and sign Change Order and Issue Notice to Proceed once Engineers and File Construction have submitted signed change order as negotiated, the motion was seconded by Director Webb and carried unanimously.

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, February 21, 2019; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Webb made a motion to adjourn the meeting. Director Parker seconded the motion which carried unanimously. Meeting adjourned at 10:38 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary