Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting December, 2018

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Monday December 17, 2018 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr Called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Parker, and Treasurer Webb were present. Director Foreman attended telephonically.

Pledge of Allegiance

Approval of Minutes for November 2018 Regular Board Meeting

Director Holmes made a motion to accept the minutes of the November 2018 Board Meeting. The motion was seconded by Director Webb and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Parker made a motion to approve the Agenda the motion was seconded by Director Webb and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were two.

Director Holmes made a motion to approve the consent agenda, Director Webb seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For November, The District produced 5,962,100 gallons and we sold 4,447,486 gallons. Production vs Sold difference was 25.4% after leaks and flushing, unaccounted for water 9.7%

The number of active customers was up by 253 and consumption per active customer was down 259 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for November 2018 to include 13 pulls with 390 yards of Green Waste of which 92.2%

was Yard Waste and 7.8% was Forest Waste with the collection of $0 in additional fees, 3 pulls with 22.89 tons of trash, 2 pull with 50 yards cardboard, 0 pulls with 0 yards paper, 0 pull with 0 yards of miscellaneous with the collection in additional $525.15 in fees, 0 pull with 0 yards metals, and 1 pulls 25 tons aluminum cans, 1 pull with 25 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on Wastewater Plant Upgrade. Review engineers' recommendations on project bids

Director Holmes made a motion to accept the engineer's recommendation and authorize negotiations for change order then move forward with project. The motion was seconded by Director Parker which carried unanimously.

Discussion and Possible Action on negotiations to purchase real property – A 40-acre tract of land in N/2 of Section 35, Township 10 South, Range 13 East, N.M.P.M, Lincoln County, New Mexico

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1(H)(7) Pending or threatened legal action, and 10-15-1(H)(8) Limited Personnel Matters

Director Holmes made a motion to enter into closed session; the motion was seconded by Director Parker Assistant Secretary Muldowney conducted a roll call vote Vice Chairman Holmes Yes, Secretary Parker Yes, Chairman Knorr Yes, Director Foreman Yes, and Treasurer Webb Yes.

Director Holmes made a motion to end Closed Session the motion was seconded by Director Parker. Assistant Secretary Muldowney conducted a roll call vote, Director Foreman Yes, Secretary Parker Yes, Chairman Knorr Yes, Vice Chairman Holmes Yes, and Treasurer Webb Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph (H)(8), no discussion

was conducted except that related to personnel matters and threatened or pending litigation.

Director Holmes made a motion to approve making 2 proposals for the purchase of real property mentioned above, the motion was seconded by Director Webb and carried unanimously.

Director Holmes also made a motion to allow The President of the Board to sign confidentiality agreement only if advised to do so by legal counsel.

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, January 24, 2019; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Holmes made a motion to adjourn the meeting. Director Webb seconded the motion which carried unanimously. Meeting adjourned at 11:55 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary