Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting November, 2018

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday November 29, 2018 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr Called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Parker, were present. Treasurer Webb, and Director Foreman attended telephonically.

Pledge of Allegiance

Approval of Minutes for October 2018 Regular Board Meeting

Director Parker made a motion to accept the minutes of the October 2018 Board Meeting. The motion was seconded by Director Holmes and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Holmes made a motion to approve the Agenda the motion was seconded by Director Parker and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were three.

Director Holmes made a motion to approve the consent agenda, Director Parker seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For October, The District produced 5,961,800 gallons and we sold 4,286,665 gallons. Production vs Sold difference was 28.1% after leaks and flushing, unaccounted for water 14.1%

The number of active customers was up by 215 and consumption per active customer was down 334 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for October 2018 to include 7 pulls with 210 yards of Green Waste of which 55.9% was Yard Waste and 44.1% was Forest Waste with the collection of $0 in additional fees,

4 pulls with 28.4 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 2 pull with 60 yards of miscellaneous with the collection in additional $120.20 in fees, 1 pull with 30 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on Wastewater Plant Upgrade

District Manager informed the board that the bid for the Wastewater upgrade project has been moved to December 4, 2018

Discussion on Kokopelli Situation

Discussion was held regarding Kokopelli Situation no action was taken at this time

Discussion and Possible Action on Date of December Board Meeting

Discussion was held for best date for the December Board meeting, the Board decided that the December Board Meeting will be held Monday December 17, 2018 at 11:00 am

Discussion and Possible Action on Office Upgrade

Director Holmes made a motion to approve Office up Upgrades, Director Parker seconded the motion which carried unanimously.

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Monday December 17, 2018; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 11:00 a.m. in the District Office conference room.

Adjournment

Director Holmes made a motion to adjourn the meeting. Director Parker seconded the motion which carried unanimously. Meeting adjourned at 10:25 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary