Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting October, 2018

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday October 25, 2018 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr Called the meeting to order at 9:00 AM and Office Manager Rachel Muldowney conducted roll call: Chairman Knorr, Secretary Parker, Treasurer Webb, and Director Foreman were present. Vice Chairman Holmes was absent.

Pledge of Allegiance

Approval of Minutes for September 2018 Regular Board Meeting

Director Webb made a motion to accept the minutes of the September 2018 Board Meeting. The motion was seconded by Director Foreman and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Webb made a motion to approve the Agenda the motion was seconded by Director Parker and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were none.

Director Parker made a motion to approve the consent agenda, Director Foreman seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For September, The District produced 9,562,700 gallons and we sold 7,868,599 gallons. Production vs Sold difference was 17-7% after leaks and flushing, unaccounted for water 4%

The number of active customers was up by 151 and consumption per active customer was down 402 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for September 2018 to include 6 pulls with 180 yards of Green Waste of which 19.9% was Yard Waste and 80.1% was Forest Waste with the collection of $0 in additional fees, 5 pulls with 36.5 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0

yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional $432.96 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on Ambulance Building site; possible lease

Director Webb made a motion that as a community service ALWSD is open to the possibility of building being placed on district property. The motion was seconded by Director Parker.

Discussion and Possible Action on Lien Fee forgiveness request by The Club

Director Parker made a motion to work with The Club on Lien fees, the motion was seconded by Director Parker and carried unanimously.

Discussion and Possible Action on Publication of bid documents for Wastewater Plant Upgrade

Director Parker made a motion to approve the publication of bid documents for Wastewater Plant Upgrade, the motion was seconded by Director Foreman and carried unanimously.

Discussion and Possible Action on Date of November Board Meeting

The board moved the November board meeting to November 29, 2018

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday November 29, 2018; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Foreman made a motion to adjourn the meeting. Director Webb seconded the motion which carried unanimously. Meeting adjourned at 10:48 a.m.

Submitted by:
Rachel Muldowney

District Board Assistant Secretary