Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting September, 2018

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday September 27, 2018 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr Called the meeting to order at 9:00 AM and Rose Atchley conducted roll call: Chairman Knorr, Secretary Parker, Treasurer Webb, and Director Foreman were present. Vice Chairman Holmes was absent.

Pledge of Allegiance

Approval of Minutes for August 2018 Regular Board Meeting

Director Parker made a motion to accept the minutes of the August 2018 Board Meeting. The motion was seconded by Director Webb and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Foreman made a motion to approve the Agenda Including Changes, the motion was seconded by Director Webb and carried unanimously.

Discussion and Possible Action on Scott Christensen request (Non-District Meter)

Mr. Christensen submitted his request for a Non-District meter on his property to the Board, after discussion his request was denied due to the location of his property that did not meet requirements.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were four.

Director Parker made a motion to approve the consent agenda, Director Webb seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For August, The District produced 8,857,600 gallons and we sold 7,877,530 gallons. Production vs Sold difference was 11.06% after leaks and flushing, unaccounted for water 4%. The number of active customers was up by 100 and consumption per active customer was up 221 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for August 2018 to include 10 pulls with 300 yards of Green Waste of which 31.8% was Yard Waste and 68.2% was Forest Waste with the collection of $0 in additional fees, 4 pulls with 28 tons of trash, 2 pull with 50 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional $878.54 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

District Manager Edington presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on Annual Report to customers for FY2018

Draft Annual Report presented to board. After discussion and revision, motion was made by Director Webb; To approve annual report as amended, and allow follow-up electronic review of annual report by Directors. Once follow-up completed authorizing publication of annual report by District staff. Motion was seconded by Director Parker. Motion passed.

Discussion and Possible Action ALW&SD By-Law update/amendment

No discussion or action taken at this time.

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday October 25, 2018; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Webb made a motion to adjourn the meeting. Director Foreman seconded the motion which carried unanimously. Meeting adjourned at 11:56 a.m.

Submitted by:
Rachel Muldowney

District Board Assistant Secretary