Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting July, 2018

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday July 26, 2018 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr Called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice-Chairman Holmes, Secretary Parker, Treasurer Webb and Director Foreman were present.

Pledge of Allegiance

Approval of Minutes for June 2018 Regular Board Meeting

Director Holmes made a motion to accept the minutes of the June 2018 Board Meeting. The motion was seconded by Director Foreman and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Foreman made a motion to approve the Agenda Including Changes, the motion was seconded by Director Holmes and carried unanimously.

Public Hearing on Resolution 2019-01 for Affirmation of FY2019 Operating and Capital Budgets

Director Parker made a motion to open the Public Hearing on Resolution 2019-01 for Affirmation of FY2019, the motion was seconded by Director Webb which carried unanimously. No one from the public had any comments regarding Resolution 2019-01

Director Holmes made a motion to close the Public Hearing, the motion was seconded by Director Webb and carried unanimously.

Discussion and Possible action on RESOLUTION 2019-01, A Resolution Affirming the Fiscal Year 2019 Operating and Capital Budgets Resolution 2019-02, A Resolution Approving June 30, 2018 Financial Reports

Discussion was held regarding Resolution 2019-01. Director Holmes made a motion to accept Resolution 2019-01, a Resolution Affirming the FY2019 Operating and Capital Budgets, the motion was seconded by Director Parker.

Office Manager Muldowney conducted a roll call vote

Director Foreman Yes, Yes, Secretary Parker Yes, Treasurer Webb Yes, Chairman Knorr Yes, and Vice-Chairman Holmes Yes.

Discussion and possible action of Resolution 2019-02 was moved to the Regular Business part of the Agenda after Financial Report review.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were five

Director Holmes made a motion to approve the consent agenda, Director Foreman seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For June, The District produced 24,142,000 gallons and we sold 22,391,761 gallons. Production vs Sold difference was 7.20% after leaks and flushing, unaccounted for water <2%

The number of active customers was up by 128 and consumption per active customer was up 913 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for June 2018 to include 10 pulls with 300 yards of Green Waste of which 66.2% was Yard Waste and 33.1% was Forest Waste with the collection of $0 in additional fees, 3 pulls with 40.8 tons of trash, 1 pull with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional $842.57 in fees, 1 pull with 30 yards metals, and 0 pulls 0 tons aluminum cans, 1 pull with 25 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda.

Board Member Reports

Discussion and Possible action on Easement issues and questions.

Discussion was held regarding easement issues with customer, Manager Edington will set up a meeting with the customer to resolve any misunderstandings.

Discussion and Possible action as needed Employee

Office Manager Muldowney recommended that the board consider Sam Edington to be hired for the as needed employee position. Director Holmes made a motion to hire Sam Edington on an as needed basis, the motion was seconded by Director Foreman and carried unanimously.

Discussion and Possible action on Resolution 2019-02 A Resolution Approving June 30, 2018 Financial Reports

After review of the 2018 Financial reports Director Holmes made a motion to approve Resolution 2019-02, A Resolution Approving June 30, 2018 Financial Reports, the motion was seconded by Director Webb seconded the motion.

Office Manager Muldowney conducted a roll call vote.

Secretary Parker Yes, Vice-Chairman Holmes Yes, Director Foreman Yes, Treasurer Webb Yes, and Chairman Knorr Yes.

Discussion and Possible action on Credit Card Payment Acceptance and Email Billing

The Board has decided to continue with the process of accepting credit card payment option and email billing.

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday August 23, 2018; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Holmes made a motion to adjourn the meeting. Director Parker seconded the motion which carried unanimously. Meeting adjourned at 10:33 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary