

**Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting August, 2018**

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday August 23, 2018 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr Called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice-Chairman Holmes, Secretary Parker, and Director Foreman were present. Treasurer Webb was absent.

Pledge of Allegiance

Approval of Minutes for July 2018 Regular Board Meeting

Director Holmes made a motion to accept the minutes of the July 2018 Board Meeting. The motion was seconded by Director Parker and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Foreman made a motion to approve the Agenda Including Changes, the motion was seconded by Director Holmes and carried unanimously.

Consent Agenda

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits-**There were two

Director Holmes made a motion to approve the consent agenda as amended, Director Parker seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For July, The District produced 15,536,100 gallons and we sold 13,079,211 gallons. Production vs Sold difference was 15.80% after leaks and flushing, unaccounted for water 7%

The number of active customers was up by 26 and consumption per active customer was up 84 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for July 2018 to include 11 pulls with 330 yards of Green Waste of which 55.8% was Yard Waste and 44.2% was Forest Waste with the collection of \$60.50 in additional fees, 5 pulls with 38 tons of trash, 2 pull with 50 yards cardboard, 0 pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional

\$764.39 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

The Board accepted an amendment to the 401k that changes the age of eligibility to participate in the plan.

Regular Business Agenda.

Board Member Reports

Discussion and Possible Action on Bennie Aday Lien.

Mr. Aday's son requested consideration in resolving payment regarding Bennie Aday's lien.

Director Holmes made a motion to remove late fees and penalties only on the lien, as long as it is paid within 30 days. The motion was seconded by Director Foreman and carried unanimously.

Discussion and Possible Action as Solid Waste Operations

The Board considered the request by Operations Manager Steve Osborn to use the recently hired as needed employee to Open Solid Waste to the public on Thursdays. Director Parker made a motion Effective September 6, 2018 Solid Waste will be Open on Thursdays. The motion was seconded by Director Holmes and carried unanimously.

Discussion and Possible Action on Water Trust Board Application (2019 Cycle)

Authorization to submit Notice of Intent to Apply (Water Tank Replacement)

Resolution 2019-03 Authorization to submit application

Director Holmes made a motion to submit Notice of Intent to Apply (Water Tank Replacement), the motion was seconded by Director Parker

Director Holmes also made a motion to accept Resolution 2019-03 and authorize the submittal of the application, the motion was seconded by Director Parker

Office Manager Muldowney conducted a roll call vote.

Director Foreman Yes, Secretary Parker Yes, Chairman Knorr Yes, and Vice-Chairman Holmes Yes.

Discussion and Possible Action on High Water Usage Sandra Erwin

This agenda item was removed.

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday September 27, 2018; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Foreman made a motion to adjourn the meeting. Director Holmes seconded the motion which carried unanimously. Meeting adjourned at 11:26 a.m.

Submitted by:

Rachel Muldowney

District Board Assistant Secretary