Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting May, 2018

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Wednesday May 30, 2018 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr Called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice-Chairman Holmes, Secretary Parker, Treasurer Webb and Director Foreman were present.

Pledge of Allegiance

Approval of Minutes for April 2018 Regular Board Meeting

Director Holmes made a motion to accept the minutes of the April 2018 Board Meeting. The motion was seconded by Director Webb and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Holmes made a motion to approve the Agenda including changes, the motion was seconded by Director Webb and carried unanimously. Customer request to present was moved to beginning of meeting.

Request/Complaint presentation Mr. & Mrs. Mowdy; 227 Deer Park Road

Mr. Mowdy presented his complaint to the board that he believes that ALWSD is responsible for the damage to his home due to excessive water pressure, Chairman Knorr explained to Mr. Mowdy that all customers are encouraged to install and maintain pressure regulators for their homes to keep such occurrences from happening. Director Parker made a motion to grant Mr. Mowdy partial reimbursement of $500.00, even though ALWSD is not liable, on the condition that they supply proof of installation of an appropriate pressure regulator to prevent future problems and provide a signed release of liability. The motion was seconded by Director Foreman which carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were three

Director Holmes made a motion to approve the consent agenda. Director Webb seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For April, The District produced 14,493,500 gallons and we sold 13,250,073 gallons. Production vs Sold difference was 9% after leaks and flushing, unaccounted for water 8%

The number of active customers was up by 45, and consumption per active customer was up 605 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for April 2018 to include 11 pulls with 330 yards of Green Waste of which 76.9% was Yard Waste and 23.1% was Forest Waste with the collection of $0 in additional fees, 3 pulls with 26 tons of trash, 2 pull with 50 yards cardboard, 0 pulls with 0 yards paper, 2 pull with 60 yards of miscellaneous with the collection in additional $760.42 in fees, 1 pull with 30 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Office Manager Muldowney also presented the board with the findings of cost and possibility of email billing and credit card processing. Board requested further research be done.

Regular Business Agenda.

Board Member Reports

Discussion and Possible action on FY 2019 Rate Hearing and Resolution; Motion for notice of public hearing in June Annual Rate Adjustment (Rates, Fees, and Tolls CPI adjustment)

Director Holmes made a motion to approve notice for of public hearing in June for Resolution 2018-06 A RESOLUTION AMENDING RATES, TOLLS AND FEES OF THE ALTO LAKES WATER & SANITATION DISTRICT for FY2019. The motion was seconded by Director Parker and carried unanimously.

Discussion and Possible action on Payment Request by Club – For District Share of Pond #18 lining as per Reclaimed Wastewater Reuse Agreement 2018; Approval of Loan to Club for; Club's Share of Pond #18 lining as per Reclaimed Wastewater Reuse Agreement 2018

Discussion was held regarding District Share of Pond #18 lining as per Reclaimed Wastewater Reuse Agreement 2018; and Approval of Loan to Club for; Club's Share of Pond #18 lining as per Reclaimed Wastewater Reuse Agreement 2018. The board instructed District Manager Edington to review the Club's invoices for payment.

Discussion and Possible action on RFP Insurance submittal; review and possible approval.

Director Holmes will meet with Office Manager Muldowney to review the Insurance RFP's submitted Friday June 1, 2018.

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday June 28, 2018; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Holmes made a motion to adjourn the meeting. Director Foreman seconded the motion which carried unanimously. Meeting adjourned at 11:29 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary