Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting March, 2018

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday March 22, 2018 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order

Chairman Knorr Called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice-Chairman Holmes, Secretary Parker and Treasurer Webb were present. Director Foreman attended telephonically

Pledge of Allegiance

Approval of Minutes for February 2018 Regular Board Meeting

Director Webb made a motion to accept the minutes of the February 2018 Board Meeting. The motion was seconded by Director Parker and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Holmes made a motion to approve the Agenda including additions and changes, the motion was seconded by Director Webb and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There were three

Director Foreman made a motion to approve the consent agenda. Director Parker seconded the motion and carried unanimously.

Districts Managers Report

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For February, The District produced 3,356,300 gallons and we sold 2,297,254 gallons. Production vs Sold difference was 31% after leaks and flushing, unaccounted for water 11%

The number of active customers was up by 53, and consumption per active customer was up 104 gallons per active account from same time period last year.

Wastewater System Update

Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update

Manager Edington presented solid waste pull statistics by Sierra Contracting for February 2018 to include 7 pulls with 210 yards of Green Waste of which 65.79% was Yard Waste and 34.21% was Forest Waste with the collection of $0 in additional fees, 2 pulls with 14.86 tons of trash, 1 pull with 25 yards cardboard, 0

pulls with 0 yards paper, 1 pull with 30 yards of miscellaneous with the collection in additional $432.96 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pull with 0 yards plastic.

Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda

Board Member Reports

Chairman Knorr requested that Office Manager Muldowney research the cost and possibility of email billing and credit card processing.

Discussion on preliminary budget assumptions for FY2019; Irrigation sales; effects of trade tariffs

Discussion was held regarding the preliminary budget assumptions for FY2019; Irrigation sales; effects of trade tariffs. No action was taken at this time.

Discussion and Possible Action on Starting Personnel Salary guidelines, Annual guideline review

Director Parker made a motion to accept Starting Personnel Salary guideline as presented by District Manager Edington. Director Holmes seconded the motion which carried unanimously.

Public Comments

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday April 26, 2018; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Holmes made a motion to adjourn the meeting. Director Parker seconded the motion which carried unanimously. Meeting adjourned at 10:30a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary