Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting October, 2017

Alto Lakes Water & Sanitation District held a Regular Board Meeting on Thursday October 26, 2017 in the Conference Room of the ALW&SD Office Located at 214 Lake Shore Drive, Alto, NM 88312

Call to Order
Chairman Knorr Called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice-Chairman Holmes, Secretary Parker Director Foreman and Director Webb were present.

Pledge of Allegiance

Approval of Agenda Including Additions and Changes
Director Foreman made a motion to accept the approval of the Agenda including additions and changes, the motion was seconded by Director Holmes and carried unanimously.

Swear in newly appointed Board Member – Mr. Roy Webb
Elect Officers – Bylaws require election of board officers following election or appointment of new board member
Office Manager swore in Mr. Roy Webb as a new Director of the Board.
Secretary Parker made a motion for all Board members hold their same position on the Board and for Mr. Webb to assume the Treasurer position at this time, the motion was seconded by Director Webb and carried unanimously.

Public Comments
Mr. George Mader addressed the Board to inquire as the process to obtain water for four houses on his property. The Board advised Mr. Mader the steps needed for his property to be considered for acceptance into the district.

Presentation Robert Kimble/Ed McLeod: Alto Mesa Estates
Mr. Robert Kimble gave a presentation on behalf of Alto Mesa Estates to become water customers. The board advised Alto Mesa Estates to pursue engineering studies for further consideration.

Discussion and Possible Action on Alto Mesa Estates.
District Manager Edington is going to meet with Mr. Kimble and Mr. McLeod to discuss and estimate the feasibility of annexing Alto Mesa Estates into the District. No action was taken at this time.

Approval of Minutes for September, 2017 Regular Board Meeting
Director Holmes made a motion to accept the minutes of the September 2017 Board Meeting. The motion was seconded by Director Parker and carried unanimously.

Approval of Minutes for October 3, 2017 Special Meeting
Director Parker made a motion to accept the minutes of the October 3, 2017 Special Board Meeting. The motion was seconded by Director Holmes and carried unanimously.

Consent Agenda

1. **Expenditures**: Purchases/Payroll/Accounts Payable
2. **Leak Approve Credits**-There was Six

Director Foreman made a motion to approve the consent agenda. Director Holmes seconded the motion and carried unanimously.

Districts Managers Report
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For September, The District produced 17,462,300 gallons and we sold 16,043,909 gallons. Production vs Sold difference was 8.10% after leaks and flushing, unaccounted for water 8%
The number of active customers was Down by 32, and consumption per active customer was up by 360 gallons per active account from same time period last year.

Wastewater System Update
Manager Edington reported that the system is meeting required treatment goals at this time, however it is still in violation of permit due to the discharge location.

Solid Waste Update
Manager Edington presented solid waste pull statistics by Sierra Contracting for September 2017 to include 4 pulls with 120 yards of Green Waste of which 80% was Yard Waste and 20% was Forest Waste with the collection of $613.84 in additional fees, 4 pulls with 35.03 tons of trash, 1 pulls with 25 yards cardboard, 0 pulls with 0 yards paper, 1 pulls with 30 yards of miscellaneous with the collection in additional $710.70 in fees, 0 pull with 0 yards metals, and 0 pulls 0 tons aluminum cans, 0 pulls with 0 yards plastic.
Customer Issues:

Personnel Update:

Regulatory Update:

Project Reports:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presents the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda

Board Member Reports

Discussion and Possible Action on 2018 Board Elections: Proclamation and Resolution

Director Holmes made a motion to accept the 2018 Proclamation and Resolution for the Board Elections, the motion was seconded by Director Foreman
Assistant Secretary Muldowney conducted a roll call vote
Director Forman Yes, Secretary Parker Yes, Chairman Knorr Yes, Vice Chairman Holmes Yes, and Treasurer Webb Yes.

Discussion and Possible Action on Reuse Agreement with ALG&CC

Discussion was held regarding Reuse Agreement with ALG&CC no action was taken

Discussion and Possible Action on Date for November Board Meeting: regular 4th Thursday would be 23rd Thanksgiving

The board discussed the best possible date for November Meeting would be Friday November 17, 2017

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Friday November 17, 2017; to be held at the District Office located at 214 Lake Shore Drive, Alto < NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Foreman made a motion to adjourn the meeting. Director Holmes seconded the motion which carried unanimously. Meeting adjourned at 11:48 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary