

Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting August, 2017

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Thursday, August 24, 2017** in the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:

Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice-Chair Holmes, Secretary Parker, Treasurer Bishop, and Director Foreman were present.

Pledge of Allegiance

Approval of Minutes for July, 2017 Regular Board Meeting

Director Bishop made a motion to accept the minutes of the July 2017 regular Board Meeting. Including changes. The motion was seconded by Director Holmes and carried unanimously.

Approval of Agenda Including Additions and Changes

Director Parker made a motion to accept the approval of the agenda including additions and changes Director Bishop seconded the motion which carried unanimously.

Discussion and Possible Action on Owen Smith Condo Association request to speak to board (Broadcast Irrigation)

Mr. Smith addressed the board regarding Irrigation system for Condo Association. The board gave Mr. Smith direction according to the ordinance.

Consent Agenda

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There were two

Director Holmes made a motion to approve the consent agenda; Director Parker seconded the motion which carried unanimously.

District Manager's Report

Water System Update:

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For July District Produced 16,594,700 gallons and we sold 14,591,520 gallons. Production VS Sold difference was 12% after leaks and flushing unaccounted for water 12%.

Number of active customers was down by 7, and consumption per active customer was down 570 gallons per active account from same time period last year.

Wastewater System Update:

Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:

Manager Edington presented solid waste pull statistics by Sierra Contracting for July 2017 to include 7 pulls with 210 yds of Green Waste of which 85% was yard waste and 15% was forest waste, with

collection of \$564.48 in additional fees, 5 pulls with 35 tons of trash, 2 pull with 50 yds of cardboard, 0 pull with 0 yds paper, 2 pull with 60 yds of miscellaneous with the collection of \$1,138.50 in additional fees, 1 pull = 30 yds metals, 0 pull= 0 tons ash, 0 pull=0 tons aluminum cans, and 0 pull= 0 yds plastics.

Customer Issues:

Issue concerning customer high usage. Director Holmes made a motion to offer customer a leak credit for excess water usage Director Parker seconded the motion which carried unanimously.

Personnel Update:

Norvell Carpenter (newest employee) is leaving and we are advertising for new employee.

Regulatory Update:

Projects Report:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review. Including 4th Quarter Financials, and State approved Budget for Fiscal Year 2017-18.

Regular Business Agenda

Board Member Reports: None

Discussion and possible action on Water Trust Board – Notice of Intent to Apply (2018 Cycle), Water Tank replacement, Resolution Authorizing Application Submission

Director Holmes made a motion to approve Resolution NO. 2018-03 Authorizing and approving submission of the application for the Water Tank replacement for the 2018 Cycle. The motion was seconded by Director Foreman.

Office manager Muldowney conducted a roll call vote Director Foreman Yes, Treasurer Bishop Yes, Secretary Parker Yes, Vice-Chairman Holmes Yes, and Chairman Knorr Yes.

Discussion and possible action on George Mader request for water services

Discussion was held regarding Mr. Mader's request for water service. Director Bishop made a motion to deny Mr. Mader's request at this time, the motion was seconded by Director Parker and carried unanimously.

Discussion and Possible Action on reuse Agreement with ALG&CC

Discussion was held regarding the Reuse Agreement with ALG&CC, Chairman Knorr and District Manager Edington will meet with attorneys August 30th to complete.

Pending or threatened legal action

Director Holmes made a motion to enter into closed session; the motion was seconded by Director Bishop Assistant Secretary Muldowney conducted a roll call vote Vice-Chairman Holmes Yes, Chairman Knorr Yes, Secretary Parker Yes, Director Foreman Yes, and Treasurer Bishop Yes.

Director Holmes made a motion to end Closed Session the motion was seconded by Director Bishop Assistant Secretary Muldowney conducted a roll call vote, Vice-Chairman Holmes Yes, Secretary Parker Yes, Chairman Knorr Yes, Treasurer Bishop Yes and Director Foreman Yes

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph H(8), no discussion was conducted except that related to personnel matters and threatened or pending litigation.

Public Comments: None

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Wednesday, September 13, 2017; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Parker made a motion to adjourn the meeting; the motion was seconded by Director Foreman and carried unanimously. Meeting adjourned at 11:35 am.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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