Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting July, 2017

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Thursday, July 20, 2017 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Office Manager Muldowney conducted roll call: Chairman Knorr, Vice-Chair Holmes, Secretary Parker, and Treasurer Bishop were present, Director Foreman was absent.

Pledge of Allegiance

Approval of Minutes for June, 2017 Regular Board Meeting
Director Bishop made a motion to accept the minutes of the June 2017 regular Board Meeting. Including changes. The motion was seconded by Director Holmes and carried unanimously.

Approval of Minutes for June 29, 2017 Special Board Meeting
Director Holmes made a motion to accept the minutes of the June 29, 2017 special Board Meeting. Including changes. The motion was seconded by Director Parker and carried unanimously.

Approval of Agenda Including Additions and Changes
Director Bishop made a motion to accept the approval of the agenda including additions and changes Director Parker seconded the motion which carried unanimously.

Public Hearing on Resolution 2018-01 for Affirmation of FY2018 Operating and Capital Budgets
Director Holmes made a motion to open the public hearing the motion was seconded by Director Parker
Office Manager Muldowney conducted a roll call vote to open the Public Hearing,
Secretary Parker Yes, Vice-Chairman Holmes Yes, Treasurer Bishop Yes, and Chairman Holmes Yes

There wasn't anyone from the public in attendance.

Director Holmes made a motion to close the public hearing the motion was seconded by Director Bishop
Office Manager Muldowney conducted a roll call vote to close the Public Hearing,
Vice-Chairman Holmes Yes, Chairman Knorr Yes, Secretary Parker Yes, and Treasurer Bishop Yes

Discussion and possible action on Resolution 2018-01 a Resolution Affirming the Fiscal Year 2018 Operating and Capital Budgets
Discussion was held regarding Resolution 2018-01; Director Holmes made a motion to approve Resolution 2018-01 Affirming the FY Operating and Capital Budgets the motion was seconded by Director Parker.
Office Manager Muldowney conducted a roll call vote
Chairman Knorr Yes, Vice-Chairman Holmes Yes, Secretary Parker Yes, and Treasurer Bishop Yes

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There was one

Director Parker made a motion to approve the consent agenda; Director Bishop seconded the motion which carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For June District Produced 17,478,600 gallons and we sold 16,918,183 gallons. Production VS Sold difference was 3% after leaks and flushing unaccounted for water 3%.

Number of active customers was up by 27, and consumption per active customer was down 230 gallons per active account from same time period last year.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for June 2017 to include 8 pulls with 240 yds of Green Waste of which 82% was yard waste and 18% was forest waste, with collection of $1,107.14 in additional fees, 5 pulls with 35 tons of trash, 1 pull with 25 yds of cardboard, 0 pull with 0 yds paper, 1 pull with 30 yds of miscellaneous with the collection of $651.19 in additional fees, 0 pull = 0 yds metals, 0 pull= 0 tons ash, 0 pull=0 tons aluminum cans, and 1 pull= 25 yds plastics.

Customer Issues:

Personnel Update:

Regulatory Update:

Projects Report:
WWTP Project:
The 2 required monitoring wells have been completed as of May 24, 2017. Engineering contracts have been reviewed by Board President, and SMA is addressing issues, prior to signature.

Office Manager's Report

Administrative Update

Financial Reports
Office Manager Muldowney presented the Alto Lakes Water & Sanitation Districts Financial reports to the board for review.

Regular Business Agenda

Board Member Reports: None

Discussion and possible action on ALW&SD Application for Service
Discussion was held about changes to Alto Lakes Water & Sanitation Districts Application for Service for new customers. Director Bishop made a motion to accept the additions and changes to the Application for Service the motion was seconded by Director Holmes and carried unanimously.

Discussion and possible action on Letter to Customers (Broadcast Irrigation)

Discussion was held about letter to customers regarding the ordinance about broadcast irrigation systems. Director Bishop made a motion to send letter to customers; the motion was seconded by Director Parker which carried unanimously

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Discussion and Possible Action on reuse Agreement with ALG&CC

Public Comments: None

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, August 24, 2017; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Parker made a motion to adjourn the meeting; the motion was seconded by Director Holmes and carried unanimously. Meeting adjourned at 10:49 am.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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