Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting May, 2017

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Thursday, May 25, 2017 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Office Assistant Atchley conducted roll call: Chairman Knorr, Vice-Chair Holmes, Secretary Parker, and Treasurer Bishop, were present. Director Foreman was absent.

Pledge of Allegiance

Approval of Minutes for April, 2017 Regular Board Meeting
Director Holmes made a motion to accept the minutes of the April 2017 regular Board Meeting. The motion was seconded by Director Parker and carried unanimously.

Approval of Minutes for May 2017 Special Board Meeting
Director Bishop made a motion to accept the minutes of the May Special Board Meeting; the motion was seconded by Director Parker and carried unanimously.

Approval of Agenda Including Additions and Changes
Director Holmes made a motion to accept the approval of the agenda including additions and changes Director Bishop seconded the motion which carried unanimously.

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There were two

Director Bishop made a motion to approve the consent agenda; Director Holmes seconded the motion which carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For April District Produced 13,521,900 gallons and we sold 12,189,615 gallons. Production VS Sold difference was 7.8% after leaks and flushing unaccounted for water 7%.

Number of active customers was up by 29, and consumption per active customer was down 200 gallons per active account from same time period last year.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for April 2017 to include 7 pulls with 210 yds of Green Waste of which 93% was yard waste and 7% was forest waste, with collection of $157.18 in additional fees, 2 pulls with 15 tons of trash, 1 pull with 25 yds of cardboard, 0 pull

with 0 yds paper, 1 pull with 30 yds of miscellaneous with the collection of $291.04 in additional fees, 0 pull = 0 yds metals, 0 pull= 0 tons ash, 0 pull=0 tons aluminum cans, and 0 pull= 0 yds plastics.

Customer Issues:

Personnel Update:

Regulatory Update:

Projects Report:
WWTP Project: The 2 required monitoring wells have been completed as of May 24, 2017. Engineering contracts have been reviewed by the Board President, and SMA is addressing issues, prior to signature.

Office Manager's Report

Administrative Update

Financial Reports
District Manager Edington presented and reviewed financial reports for April 2017.

Regular Business Agenda

Board Member Reports: None

Discussion and possible action on Preliminary Operations Budget; Review and motion to submit preliminary budget to DFA
District Manager Edington reviewed the Preliminary Operations Budget for the Board, Discussion was held regarding the Preliminary Operations Budget

Discussion and Possible Action on Preliminary Capital Budget; Review
District Manager Edington presented the Preliminary Capital Budget to the Board, Discussion was held regarding the Preliminary Capital Budget Director Holmes made a motion to accept the Preliminary Operations Budget and the Preliminary Capital Budget and to submit it to DFA; the motion was seconded by Director Bishop and carried unanimously.

Discussion and Possible action on 2019-2023 ICIP Resolution; Review, Motion to pass ICIP resolution; motion to authorize submission of 2018-2022 ICIP
Review was conducted of the 2019-2023 Infrastructure Capital Improvement Plan Resolution and the 2018-2022 ICIP. Director Holmes made a motion to accept and approve the adoption of the Infrastructure Capital Improvement Plan Resolution 2017-04; the motion was seconded by Director Bishop and carried unanimously.

Discussion and Possible action on FY 2018 Rate Hearing and Resolution; Motion for notice of public hearing in June Annual Rate Adjustment (Rates, Fees, and Tolls CPI adjustment)
Director Bishop made a motion to approve notice of public hearing in June for the Annual Rate Adjustment; the motion was seconded by Director Holmes which carried unanimously.

Discussion and Possible action on Well S6 repair
District Manager Edington requested the Boards authorization to spend an amount not to exceed $18,000 Dollars from reserve account 103290 (Well Replacement) for well S6 rehab. Director Holmes made a motion to authorize well S6 Rehab expenditure, the motion was seconded by Director Bishop and carried unanimously.

Discussion and Possible action on Purchase of back-up power generator for District
Director Bishop made a motion to approve the purchase of the back-up power generator up to $10,000 dollars and to ensure generator is in great working order; the motion was seconded by Director Parker and carried unanimously.

Discussion on Information on Referendum 2012 (System Upgrade Fees)
The board discussed the referendum but no action was taken at this time.

Public Comments: None

Announcement of next meeting
The next scheduled ALWSD Board Meeting will be conducted on Thursday, June 22, 2017; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment
Director Parker made a motion to adjourn the meeting; the motion was seconded by Director Bishop and carried unanimously. Meeting adjourned at 11:25 am.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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