Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting February, 2017

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Thursday, February 23, 2017 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Secretary Parker, Treasurer Bishop, and Director Foreman were present. Vice Chairman Holmes was absent.

Pledge of Allegiance

Approval of Minutes for January, 2017 Regular Board Meeting
Director Bishop made a motion to accept the minutes of the January 2017 regular Board Meeting. The motion was seconded by Director Parker and carried unanimously.

Approval of Agenda
Director Foreman made a motion to accept the approval of the agenda Director Bishop seconded the motion which carried unanimously.

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There are 3

Director Parker made a motion to approve the consent agenda; the motion was seconded by Director Foreman and carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For January District Produced 3,585,600 gallons and we sold 2,929,472 gallons. Production VS Sold difference was 18% after leaks and flushing unaccounted for water 18%.

Number of active customers was down by 63, and consumption per active customer was down 2,300 gallons per active account from same time period last year.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for January 2017 to include 2 pulls with 60 yds of Green Waste of which 72% was yard waste and 27% was forest waste, with collection of $349.40 in additional fees, 4 pulls with 30 tons of trash, 1 pull with 25 yds of cardboard, 0 pull with 0 yds paper, 1 pull with 30 yds of miscellaneous with the collection of $287.83 in additional fees, 0 pull = 0 yds metals, 0 pull= 0 tons ash, 0 pull=0 tons aluminum cans, and 0 pull= 0 yds plastics.

Customer Issues:

Personnel Update:

Regulatory Update:

Projects Report:

Office Manager's Report

Administrative Update

Financial Reports
Office Manager Muldowney presented and reviewed financial reports for January 2017.

Regular Business Agenda

Board Member Reports: None

Presentation of Fiscal Year 2016 July 1, 2015 to June 30, 2016 Audit Results
Office Manager Muldowney presented to the Board the FY 2016 Audit Results. There were no findings.

Discussion and Possible Action on Wastewater (sewer) permit requirements: Will need to establish plan of Action, discuss cost as estimated.
Discussion with ALGCC to set up team to finalize timeline for design and lining of the golf course lake pertaining to the reuse water project.

Presentation by SMA: Sonja Jamilla & Marty Howell, Completed Asset Management Plan.
Souder Miller and Associates, Sonja Jamilla and Marty Howell gave a presentation on a Completed Asset Management Plan.

Discussion and Possible action on materials presented by SMA, and Discussion about Wastewater Permit.
Souder Miller Associates discussed options for the wastewater permit requirements. The Board needs decisions by ALGCC in order to make decisions to move forward.

Public Comments: None

Announcement of next meeting
The next scheduled ALWSD Board Meeting will be conducted on Wednesday, March 15, 2017; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment
Director Parker made a motion to adjourn the meeting; the motion was seconded by Director Foreman and carried unanimously. Meeting adjourned at 12:51 pm.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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