Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting November, 2016

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Wednesday, November 16, 2016 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Vice-Chairman Holmes, Secretary Parker, Treasurer Bishop and Director Foreman were present.

Pledge of Allegiance

Approval of Minutes for October, 2016 Regular Board Meeting
Director Holmes made a motion to accept the minutes of the October 2016 regular Board Meeting. The motion was seconded by Director Bishop and carried unanimously.

Approval of Agenda
Director Holmes made a motion to accept the approval of the agenda including additions and changes, Director Bishop seconded the motion which carried unanimously.

Director Holmes made a motion to move the Discussion and Possible Action on Review Committee for Solid Waste Transportation RFP recommendations to beginning of agenda. The motion was seconded by Director Bishop and carried unanimously.

Discussion and Possible Action on Review Committee for Solid Waste Transportation RFP recommendations
District Manager Edington presented the results of the Review Committee for the Solid Waste Transportation RFP, and recommended to Issue Notice of Award to Sierra Contracting.

Director Bishop made a motion to Issue Notice of Award to Sierra Contracting for Solid Waste Transportation and that review committee be appointed to negotiate final contract with Sierra Contracting, Inc. Should final contract agreement not be reached with Sierra Contracting, Inc. within 10 working days negotiations would be ceased with Sierra Contracting, Inc. and negotiations opened with Greentree Solid Waste Authority as the next best candidate.
The motion was seconded by Director Foreman and carried unanimously.

Director Holmes made a motion to move public comments next on agenda the motion was seconded by Director Bishop and carried unanimously.

Public Comments
Michael O'Brian presented his concerns regarding the irrigation ordinance to the board. The board responded in reference to the broadcast systems letter, that states upon new ownership systems not in compliance be disabled.

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There were 4

Director Holmes made a motion to approve the consent agenda; the motion was seconded by Director Bishop and carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For October District Produced 11,947,800 gallons and we sold 10,408,595 gallons. Production VS Sold difference was 12.8% after leaks and flushing unaccounted for water 8%, big leak on Sawmill Canyon Road. Amount of unaccounted for water is relatively consistent month to month, but percentage of unaccounted for water varies greatly due to demand.

Number of active customers was up by 11, and consumption per active customer was down 200 gallons per active account from same time period last year.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for October 2016 to include 6 pulls with 180 yds of Green Waste of which 98% was yard waste and 2% was forest waste, with collection of $98.24 in additional fees, 2 pulls with 15.5 tons of trash, 1 pull with 25 yds of cardboard, 0 pulls with 0 yds paper, 1 pull with 25 yds of miscellaneous with the collection of $463.30 in additional fees, 1 pull = 1 yds metals, 0 pull= 0 tons ash, 0 pull=0 tons aluminum cans, and 0 pull= 0 yds plastics.

Customer Issues:

Personnel Update:

Regulatory Update:

Projects Report:

Office Manager's Report

Administrative Update

Financial Reports
Office Manager Muldowney presented and reviewed financial reports for October 2016. Manager Muldowney also reviewed the Quarterly State Budget for the board.

Regular Business Agenda

Board Member Reports: None

Discussion and Possible Action on Whirlwind Properties, LLC (Scott Dickerson) request for replat support and water service
Discussion took place in regards to a request of support to replat property and provide service for 6 houses. Director Holmes made a motion that Alto Lakes Water and Sanitation has no objections to replat effort and will provide up to 6 water services the motion was seconded by Director Foreman and carried unanimously.

Discussion and Possible Action on Water Trust Board Application 2017, Update
NMED-GWQB decided that they would issue a temporary permit for district discharge that would not recommend reuse at this time. Temporary permit would require at least two years monitoring**.** Pulled application from 2017 cycle, will reapply once issues are worked out.

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1 (H)(7) Pending or threatened legal action
Director Bishop made a motion to enter into closed session; the motion was seconded by Director Parker. Assistant Secretary Muldowney conducted a roll call vote Vice Chairman Holmes Yes, Director Foreman Yes, Secretary Parker Yes, Treasurer Bishop Yes, and Chairman Knorr Yes

Director Holmes made a motion to end Closed Session the motion was seconded by Director Parker Assistant Secretary Muldowney conducted a roll call vote Director Foreman yes, Chairman Knorr Yes, Secretary Parker Yes, Vice Chairman Holmes Yes, and Treasurer Bishop Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph H(8), no discussion was conducted except that related to personnel matters and threatened or pending litigation.

Board Comments: None

Announcement of next meeting
The next scheduled ALWSD Board Meeting will be conducted on Friday, December 16, 2016; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 11:00 a.m. in the District Office conference room.

Adjournment
Director Holmes made a motion to adjourn the meeting; the motion was seconded by Director Parker and carried unanimously. Meeting adjourned at 10:52 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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