Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting December, 2016

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Friday, December 16, 2016 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Vice-Chairman Holmes, Secretary Parker, Treasurer Bishop and Director Foreman were present.

Pledge of Allegiance

Approval of Minutes for November, 2016 Regular Board Meeting
Director Bishop made a motion to accept the minutes of the November 2016 regular Board Meeting as amended. The motion was seconded by Director Foreman and carried unanimously.

Approval of Agenda
Director Bishop made a motion to accept the approval of the agenda Director Foreman seconded the motion which carried unanimously.

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There was 1

Director Parker made a motion to approve the consent agenda; the motion was seconded by Director Bishop and carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For November District Produced 6,177,400 gallons and we sold 5,620,131 gallons. Production VS Sold difference was 9% after leaks and flushing unaccounted for water 9%. Amount of unaccounted for water is relatively consistent month to month, but percentage of unaccounted for water varies greatly due to demand.

Number of active customers was up by 79, and consumption per active customer was down 900 gallons per active account from same time period last year.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for November 2016 to include 5 pulls with 150 yds of Green Waste of which 98% was yard waste and 2% was forest waste, with collection of $208.15 in additional fees, 2 pulls with 15.5 tons of trash, 0 pull with 0 yds of cardboard, 0 pulls with 0 yds paper, 0 pull with 0 yds of miscellaneous with the collection of $242.74 in additional fees, 0 pull = 0 yds metals, 0 pull= 0 tons ash, 0 pull=0 tons aluminum cans, and 1 pull= 25 yds plastics.

Customer Issues:

Personnel Update:
An employee was terminated since last board meeting. ALWSD has begun advertisement for new employee

Regulatory Update:

Projects Report:

Office Manager's Report

Administrative Update

Financial Reports
Office Manager Muldowney presented and reviewed financial reports for November 2016.

Regular Business Agenda

Board Member Reports: None

Discussion and Possible Action on Finalized, Solid Waste Transportation and Disposal contract with Sierra Contracting, Inc.
Director Parker made a motion to approve the Finalized, Solid Waste Transportation and Disposal contract with Sierra Contracting, the motion was seconded by Director Bishop and carried unanimously.

Discussion and Possible Action on Purchase Authorization for Two (2) Field service vehicle replacements
District Manager Edington presented the Board with price quotes for 2 qualifying vehicles. Director Holmes made a motion approving the purchase of two replacement Field service vehicles, the motion was seconded by Director Foreman and carried unanimously.

Public Comments: None

Announcement of next meeting
The next scheduled ALWSD Board Meeting will be conducted on Thursday, January 26, 2017; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment
Director Parker made a motion to adjourn the meeting; the motion was seconded by Director Foreman and carried unanimously. Meeting adjourned at 11:59 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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