Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting October, 2016

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Thursday, October 13, 2016 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Vice-Chairman Holmes, Secretary Parker, Treasurer Bishop and Director Foreman were present.

Pledge of Allegiance

Approval of Minutes for September, 2016 Regular Board Meeting
Director Holmes made a motion to accept the minutes as amended of the September 2016 regular Board Meeting. The motion was seconded by Director Foreman and carried unanimously.

Approval of Agenda
Director Bishop made a motion to accept the approval of the agenda including additions and changes, Director Holmes seconded the motion which carried unanimously.

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There were none

Director Parker made a motion to approve the consent agenda; the motion was seconded by Director Bishop and carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For September District Produced 10,533,300 gallons and we sold 9,755,865 gallons. Production VS Sold difference was 7.4% after leaks and flushing unaccounted for water 7.3%. Amount of unaccounted for water is relatively consistent month to month, but percentage of unaccounted for water varies greatly due to demand.

Number of active customers was up by 45, and consumption per active customer was down 100 gallons per active account from same time period last year.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for September 2016 to include 3 pulls with 90 yds of Green Waste of which 70% was yard waste and 30% was forest waste, with collection of $586.22 in additional fees, 4 pulls with 28 tons of trash, 1 pull with 25 yds of cardboard, 0 pulls with 0 yds paper, 2 pulls with 50 yds of miscellaneous with the collection of $804.81 in additional fees, 1 pull = 1 yds metals, 0 pull= 0 tons ash, 0 pull=0 tons aluminum cans, and 0 pull= 0 yds plastics.

Customer Issues:

Personnel Update:

Regulatory Update:

Projects Report:
WWTP Project - Submitted Water Trust Board (WTB) Application on October 6, 2016. Submitted waiver request on October 11, 2016 (approved planning document).
November 2 & 3 - WTB Meeting
November 30 - WTB Meeting recommend project for Legislative Authorization
December 15 - January 26 Readiness Application

Office Manager's Report

Administrative Update

Financial Reports
Office Manager Muldowney presented and reviewed financial reports for September 2016.

Regular Business Agenda

Board Member Reports: None

Discussion and Possible Action on letter to customers, Broadcast Irrigation.
Discussion took place regarding letter on broadcast irrigation system ordinance to customers. Director Bishop made a motion to approve distribution of letter as amended; Director Holmes seconded the motion which carried unanimously.

Discussion and Possible Action on Wastewater (sewage) permit needs
The board named Manager Edington, President Knorr and Vice President Holmes to form a committee regarding reuse of wastewater agreements.

Discussion and Possible Action Appointment of Review Committee for Solid Waste Transportation RFP.
Director Parker volunteered to be part of the committee to review the Solid Waste Transportation RFP's with District Manager David Edington and Office Manager Rachel Muldowney.

Closed Session for Discussion: Pursuant to the Open Meeting Act Sub-Sections 10-15-1 (H)(7) Pending or threatened legal action
Director Holmes made a motion to enter into closed session; the motion was seconded by Director Foreman. Assistant Secretary Muldowney conducted a roll call vote Director Foreman Yes, Secretary Parker Yes, Treasurer Bishop Yes, Chairman Knorr Yes, and Vice-Chairman Holmes Yes.

Director Holmes made a motion to end closed session, and was seconded by Director Bishop. Assistant Secretary Muldowney conducted a roll call vote Secretary Parker Yes, Director Foreman Yes, Chairman Knorr Yes, Vice-Chairman Holmes Yes, and Treasurer Bishop Yes.

Let the record reflect that no board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph H(8), no discussion was conducted except that related to personnel matters and threatened or pending litigation.

Director Bishop made a motion to support the memorandum of understanding with the Village of Ruidoso as recommended by legal counsel Kelly Cassel. The motion was seconded by Director Parker and carried unanimously.

Public Comments: None

Board Comments: None

Announcement of next meeting
The next scheduled ALWSD Board Meeting will be conducted on Wednesday, November 16, 2016; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment
Director Holmes made a motion to adjourn the meeting; the motion was seconded by Director Foreman and carried unanimously. Meeting adjourned at 11.02 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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