Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting July, 2016

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Thursday, July 28, 2016 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Parker, Treasure Bishop, and Director Foreman were present.

Pledge of Allegiance

Approval of Minutes for June, 2016 Regular Board Meeting
Director Bishop made a motion to accept the minutes of the June 2016 regular Board Meeting. The motion was seconded by Director Foreman and carried unanimously.

Approval of Agenda
Director Parker made a motion to accept the approval of the agenda including additions and changes, Director Bishop seconded the motion which carried unanimously.

Public Hearing on Resolution 2017-01 A Resolution Affirming the Fiscal Year 2017 Operating and Capital Budgets
Director Holmes made a motion to open the public hearing on Resolution 2017-01, a Resolution for affirming Fiscal year 2017 Operating and Capital Budget, the motion was seconded by Director Parker which carried unanimously.

Discussion took place in regards to Resolution 2017-01, a Resolution affirming Fiscal year 2017 Operating and Capital Budget,

Director Holmes made a motion to close the public hearing; the motion was seconded by Director Foreman which carried unanimously.

Discussion and Possible Action on Resolution 2017-01, a Resolution Affirming the Fiscal Year 2017 Operating and Capital Budgets
Director Holmes made a motion to approve Resolution 2017-01 affirming the Fiscal year 2017 Operating and Capital Budget, Director Parker seconded the motion. Assistant Secretary Muldowney conducted a roll call vote, Vice Chairman Holmes Yes, Treasurer Bishop Yes, Secretary Parker Yes, Director Foreman Yes, and Chairman Holmes Yes.

Discussion and Possible Action on Resolution 2017-02, a Resolution Approving June 30, 2016 Financial Reports
Director Parker made a motion to approve Resolution 2017-02, June 30, 2016 Financial reports the motion was seconded by Director Bishop, a roll call vote was conducted, Chairman Knorr Yes, Vice Chairman Holmes Yes, Secretary Parker Yes, Treasurer Bishop Yes, and Director Foreman Yes.

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There were four.

Director Holmes made a motion to approve the consent agenda; the motion was seconded by Director Parker and carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation. For June District Produced 16,630,600 gallons and we sold 16,614,860 gallons. Production VS Sold difference was 1% after leaks and flushing unaccounted for water 1%. Amount of unaccounted for water varies greatly due to demand.

Number of active customers was up by 41, and consumption per active customer was up 400 gallons per active account from same time period last year.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for June 2016 to include 9 pulls with 270 yds of Green Waste of which 80% was yard waste and 10% was forest waste, with collection of $1,263.25 in additional fees, 4 pulls with 38 tons of trash, 2 pull with 50 yds of cardboard, 0 pulls with 0 yds paper, 1 pull with 25 yds of miscellaneous with collection $382.78 in additional fees, 0 pull = 0 yds metals (r/o not full), 0 pull= 0 yds plastics, and 0 pull=0 tons aluminum cans.

Customer Issues:

Personnel Update:

Regulatory Update:
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Projects Report:

Office Manager's Report

Administrative Update

Financial Reports
Office Manager Muldowney presented and reviewed financial reports for June 2016 and the final budget for FY2017.

Regular Business Agenda

Board Member Reports: None

Discussion and Possible Action on RFP number 2017-01 Solid Waste Transportation and Disposal
Director Holmes made a motion for District Manager Edington to write the RFP number 2017-01 to include eight year contract. The motion was seconded by Director Parker which carried unanimously. Director Holmes also made a motion allowing District Manager Edington to Publish the RFP number 2017-01 after legal review is complete. The motion was seconded by Director Parker and carried unanimously.

Public Comments: None

Board Comments: None

Announcement of next meeting
The next scheduled ALWSD Board Meeting will be conducted on Thursday, August 25, 2016; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment
Director Foreman made a motion to adjourn the meeting; the motion was seconded by Director Bishop and carried unanimously. Meeting adjourned at 10:55 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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