

Alto Lakes Water & Sanitation District Final Minutes Regular Board Meeting May, 2016

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Wednesday, May 18, 2016** in the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:

Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Parker, Treasure Bishop, and Director Foreman were present.

Pledge of Allegiance

Approval of Minutes for April, 2016 Regular Board Meeting

Director Holmes made a motion to accept the minutes of the April 2016 regular Board Meeting. The motion was seconded by Director Bishop and carried unanimously.

Approval of Agenda

Director Bishop made a motion to accept the approval of the agenda including additions and changes, Director Parker seconded the motion which carried unanimously.

Consent Agenda

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There was one

Director Bishop made a motion to approve the consent agenda; the motion was seconded by Director Parker and carried unanimously.

District Manager's Report

Water System Update:

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation demands. For April District Produced 11,827,100 gallons and we sold 10,275,800 gallons. Production VS Sold difference was 13.1% after leaks and flushing unaccounted for water 13%. Amount of unaccounted for water is relatively consistent month to month, but percentage of unaccounted for water varies greatly due to demand.

Number of active customers was down by 16, and consumption per active customer was down 100 gallons per active account from same time period last year.

Wastewater System Update:

Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:

Manager Edington presented solid waste pull statistics by Sierra Contracting for April 2016 to include 7 pulls with 210 yds of Green Waste of which 89% was yard waste and 11% was forest waste, with collection of \$774.20 in additional fees, 1 pulls with 8 tons of trash, 1 pull with 25 yds of cardboard, 1 pulls with 1 yd paper, 1 pull with 25 yds of miscellaneous with collection \$397.96 in additional fees, 1 pull = 30 yds metals (r/o not full), 0 pull= 0 yds plastics, and 0 pull=0 tons aluminum cans.

Customer Issues:

Personnel Update:

Regulatory Update:

Projects Report:

Office Manager's Report

Administrative Update

Financial Reports

Office Manager Muldowney presented and reviewed financial reports for April 2016

Regular Business Agenda

Board Member Reports: None

Discussion and Possible Action on Preliminary Operational Budget; Review and motion to submit preliminary budget to DFA

District Manager David Edington reviewed the Preliminary Operational Budget with the board and asked permission to submit to DFA, Director Bishop made a motion to approve submission of the Preliminary Operational Budget to DFA, the motion was seconded by Director Holmes which carried unanimously.

Discussion and possible action on Preliminary Capital Budget; Review

The Preliminary Capital Budget was reviewed by the board; no action was taken at this time.

Discussion and possible action on 2018-2022 ICIP Resolution; Review, Motion to pass ICIP Resolution; motion to authorize submission of 2018-2022 ICIP

Discussion was held in regards to the 2018-2022 ICIP Resolution, Director Holmes made a motion to move forward and authorize the submission of 2018-2022 ICIP with Waste water being the priority Director Parker seconded the motion. Assistant Secretary Muldowney conducted a roll call vote, Secretary Parker yes, Treasurer Bishop yes, Chairman Knorr yes, Vice Chair Holmes yes, and Director Foreman yes.

Discussion and possible action on FY 2017 Rate Hearing and Resolution; Motion for notice of public hearing in June Annual Rate Adjustment (Rates, Fees, and Tolls CPI adjustment)

Discussion was held about FY 2017 Rate Hearing and Resolution, Director Holmes made a motion to approve the notice of public hearing in June for Annual Rate Adjustment, the motion was seconded by Director Bishop which carried unanimously.

Public Comments: None

Board Comments: None

Announcement of next meeting

The next scheduled ALWSD Board Meeting will be conducted on Thursday, June 23, 2016; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Parker made a motion to adjourn the meeting; the motion was seconded by Director Foreman and carried unanimously. Meeting adjourned at 10:27 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

TM