Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting May 26, 2015

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Tuesday, May 26, 2015** in the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Vice Chairman Winans, Secretary Parker, Treasure Bishop, and Director Holmes were present.

Pledge of Allegiance

Approval of Minutes for April, 2015 Regular Board Meeting
Director Holmes made a motion to accept the minutes of the April 2015 regular Board Meeting as presented. The motion was seconded by Director Bishop and carried unanimously.

Approval of Agenda
Director Holmes made a motion to accept the approval of the agenda and Director Parker seconded the motion which carried unanimously.

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There was one

Director Bishop made a motion to approve the consent agenda as presented; the motion was seconded by Director Winans and carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation demands. The District produced 11,221,800 gallons for April 2015 and we sold 10,410,183 gallons. Production vs. Sold difference is 7.2%. Amount of unaccounted for water is relatively consistent month to month, but percentage of unaccounted for water varies greatly due to demand. Year to date unaccounted for water stands at 10%.

8 more active accounts over same period last year.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for April 2015 to include 6 pulls with 180 yds of Green Waste of which 90% was yard waste and 10% was forest waste, with collection of $547.99 in additional fees, 2 pulls with 14.68 tons of trash, 1pull with 25yds of cardboard, 0 pulls with 0 yds paper, 1 pull with 30 yds of miscellaneous with collection $247.40 in additional fees, 0 pull = 0 tons metals (r/o not full), 0 pull = 0 tons ash, 0 pull=0 tons aluminum cans, and 1 pull= 25 yds plastics.

Customer Issues:
The board discussed a response to a customer issue regarding a fire hydrant.

Personnel Update:

Regulatory Update:
SMA submitted permit application to NMED for wastewater treatment facility.

Projects Report:

Office Manager's Report

Administrative Update

Financial Reports
Office Manager Muldowney presented and reviewed the April 2015 Balance Sheet which includes year-to-date comparison with previous year with breakout of capital reserves, and the April 2015 year to date Budget Report by category.

Regular Business Agenda

Board Member Reports:

Discussion and Possible action on Preliminary Operations Budget; Review and motion to submit preliminary budget to DFA.
Director Bishop made a motion to submit preliminary budget to DFA, Director Parker seconded the motion which carried unanimously.

Discussion and Possible action on Preliminary Capitol Budget; Review
Manager Edington discussed The Preliminary Budget. No action taken at this time.

Discussion and Possible action on FY2017-2021 ICIP (Infrastructure Capital Improvement Plan) Resolution; Review, Motion to pass ICIP resolution; motion to authorize submission of 2017-2021 ICIP
Director Holmes made a motion to pass ICIP Resolution and Director Parker seconded the motion. Office Manager Muldowney conducted a roll call vote for the approval to pass and submit the 2017-2021 ICIP resolution, which was passed unanimously

Discussion and Possible action on FY2016 Rate Hearing and Resolution; Motion for notice of public hearing in June Annual Rate Adjustment (Rates, Fees, and Tolls CPI adjustment)
Director Holmes made a motion to approve the Public Hearing in June; Director Bishop seconded the motion which carried unanimously.

Public Comments: None

Board Comments: None

Announcement of next meeting
The next regularly scheduled ALWSD Board Meeting will be conducted on Thursday, June 25, 2015; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment
Director Holmes made a motion to adjourn the meeting. The motion was seconded by Director Bishop and carried unanimously. Meeting adjourned at 10:21 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary TM