Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting June, 2016

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Thursday, June 23, 2016 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Secretary Parker, Treasure Bishop, and Director Foreman were present. Vice Chairman Holmes was absent.

Pledge of Allegiance

Approval of Minutes for May, 2016 Regular Board Meeting
Director Forman made a motion to accept the minutes of the May 2016 regular Board Meeting. The motion was seconded by Director Bishop and carried unanimously.

Approval of Agenda
Director Bishop made a motion to accept the approval of the agenda including additions and changes, Director Forman seconded the motion which carried unanimously.
Addition made include discussion of updating the website.

Public Hearing on Resolution 2016-04 for annual rate adjustments
Director Parker made a motion to open the public hearing on resolution 2016-04 for annual rate adjustments the motion was seconded by Director Bishop which carried unanimously.

Discussion took place in regards to Resolution 2016-04 for annual rate adjustments.

Director Bishop made a motion to close the public hearing; the motion was seconded by Director Parker which carried unanimously.

Discussion and Possible Action on Resolution 2016-04, A Resolution Amending Rates, Tolls, and Fees of the Alto Lakes Water & Sanitation District
Director Bishop made a motion to approve Resolution 2016-04 to amend Rates, Tolls, and Fees Director Parker seconded the motion. Assistant Secretary Muldowney conducted a roll call vote, Secretary Parker Yes, Treasurer Bishop Yes, Chairman Knorr Yes, and Director Foreman Yes.

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There was two

Director Parker made a motion to approve the consent agenda; the motion was seconded by Director Bishop and carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation demands. For May District Produced 16,306,700 gallons and we sold 14,276,270 gallons. Production VS Sold difference was 12% after leaks and flushing unaccounted for water 11.9%. Amount of unaccounted for water is relatively consistent month to month, but percentage of unaccounted for water varies greatly due to demand.

Number of active customers was down by 27, and consumption per active customer was down 75 gallons per active account from same time period last year.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for May 2016 to include 9 pulls with 270 yds of Green Waste of which 88% was yard waste and 12% was forest waste, with collection of $953.68 in additional fees, 3 pulls with 23.03 tons of trash, 1 pull with 25 yds of cardboard, 0 pulls with 0 yds paper, 1 pull with 25 yds of miscellaneous with collection $564.83 in additional fees, 0 pull = 0 yds metals (r/o not full), 0 pull= 0 yds plastics, and 0 pull=0 tons aluminum cans.

Customer Issues:

Personnel Update:

Regulatory Update:

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Projects Report:

Office Manager's Report

Administrative Update

Financial Reports
Office Manager Muldowney presented and reviewed financial reports for May 2016

Regular Business Agenda

Board Member Reports: None

Discussion and Possible Action on FY2017 Operating and Capital Budgets; Motion for Notice of Public Hearing in July, on final budget
Director Parker made a motion to conduct a public hearing at the July board meeting on the Final Budgets. The motion was seconded by Director Bishop which carried unanimously.

Discussion and possible action on updating Alto Lakes Water & Sanitation District's website
Discussion was held in regards to updating the companies website, no action was taken at this time.

Public Comments: None

Board Comments: None

Announcement of next meeting
The next scheduled ALWSD Board Meeting will be conducted on Thursday, July 28 2016; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment
Director Parker made a motion to adjourn the meeting; the motion was seconded by Director Bishop and carried unanimously. Meeting adjourned at 10:37 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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