Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting July, 2015

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Monday, July 20, 2015 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Vice Chairman Winans, Secretary Parker, and Treasure Bishop were present, Director Holmes was not present.

Pledge of Allegiance

Approval of Minutes for May, 2015 Regular Board Meeting
Chairman Knorr requested a change in the minutes regarding customer issue. Director Bishop made a motion to accept the minutes of the June 2015 regular Board Meeting including changes. The motion was seconded by Director Winans and carried unanimously.

Approval of Agenda
Director Parker made a motion to accept the approval of the agenda including additions and changes and Director Winans seconded the motion which carried unanimously.

Public Hearing on Resolution 2016-01 A Resolution Affirming the Fiscal Year 2016 Operating and Capital Budgets
Director Bishop made a motion to open Public Hearing; Director Parker seconded the motion which carried unanimously.

Having reviewed Resolution 2016-01, and having given all persons present the opportunity to be heard, there was no further discussion. Director Winans made a motion to close Public Hearing; Director Parker seconded the motion which carried unanimously.

Director Winans made a Motion to pass Resolution 2016-01 A Resolution Affirming the Fiscal Year 2016 Operating and Capital Budgets. Director Bishop seconded the motion Assistant Secretary Muldowney conducted a roll call vote, Chairman Knorr – Yes, Vice Chair Winans – Yes, Secretary Parker – Yes, Director Bishop – Yes.

Discussion and Possible Action on Resolution 2016-02 A Resolution Approving June 30, 2015 Financial Reports
Director Bishop made a Motion to pass Resolution 2016-02 A Resolution Approving June 30, 2015 Financial Reports. Director Winans seconded the motion Assistant Secretary Muldowney conducted a roll call vote, Chairman Knorr – Yes, Vice Chair Winans – Yes, Secretary Parker – Yes, Director Bishop – Yes .

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There was one

Director Winans made a motion to approve the consent agenda as presented; the motion was seconded by Director Bishop and carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation demands. The District produced 15,457,000 gallons for June 2015 and we sold 14,720,570 gallons. Production vs. Sold difference is 5% after leaks and flushing 4.7%. Amount of unaccounted for water is relatively consistent month to month, but percentage of unaccounted for water varies greatly due to demand. Year to date unaccounted for water stands at 10%.

14 fewer active accounts over same period last year

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for June 2015 to include 9 pulls with 270 yds of Green Waste of which 85% was yard waste and 15% was forest waste, with collection of $1,086.43 in additional fees, 3 pulls with 33.6 tons of trash, 1pull with 25yds of cardboard, 0 pulls with 0 yds paper, 0 pull with 0 yds of miscellaneous with collection $737.34 in additional fees, 1 pull = 30 tons metals (r/o not full), 0 pull= 0 yds plastics, and 0 pull=0 tons aluminum cans.

Customer Issues: There were none

Personnel Update:

Regulatory Update:

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Projects Report:

Office Manager's Report

Administrative Update

Financial Reports
Office Manager Muldowney presented and reviewed the June 2015 Balance Sheet which includes year-to-date comparison with previous year with breakout of capital reserves, and the June 2015 year to date Budget Report by category.

Regular Business Agenda

Discussion and Possible Action on RFP number 2015-03 SCADA Improvements and Service
Director Bishop made a motion to approve the RFP bid from IDESaA Inc. for the SCADA project. It was seconded by Director Parker and carried unanimously

Discussion and Possible Action on Proposed Free day at Solid Waste Collection Center for Large item community service clean up.
District Manager Edington was directed by the board to work with ALPOA to coordinate scheduling and provide ALPOA a list of items that are unacceptable at the Solid Waste Collection Center. Director Parker made a motion to approve the Proposed Free Day at Solid Waste; Director Bishop seconded the motion which carried unanimously.

Board Member Reports:

Director Winans presented Chairman Knorr with his resignation effective at the end of today's regular scheduled meeting.

Public Comments: None

Board Comments: None

Announcement of next meeting
The next regularly scheduled ALWSD Board Meeting will be conducted on Thursday, August 27, 2015; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment
Director Bishop made a motion to adjourn the meeting. The motion was seconded by Director Parker and carried unanimously. Meeting adjourned at 10:30 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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