Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting January, 2016

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Thursday, January 28, 2016 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, and Director Foreman were present. Gary Parker was absent due to jury duty. Director Bishop attended telephonically.

Pledge of Allegiance

Approval of Minutes for December, 2015 Regular Board Meeting
Director Holmes made a motion to accept the minutes of the December 2015 regular Board Meeting. The motion was seconded by Director Foreman and carried unanimously.

Approval of Agenda
Director Holmes made a motion to accept the approval of the agenda; Director Foreman seconded the motion which carried unanimously.

Discussion and possible action regarding canvass and certification of ALWSD Board Election conducted on January 12, 2016
Assistant Secretary Muldowney reviewed the 2016 ALW&SD Board Election results as follows:

George Holmes	25 Votes
Nikki Foreman	25 Votes

The election results had been canvassed by Lincoln County Magistrate Judge Vega, ALWSD Assistant Board Secretary Rachel Muldowney, and District Manager David Edington on Wednesday, January 13, 2016.
Chairman Knorr made the motion: "I move that, based on the count results and the certification of the canvassing board as presented, the results of the Alto Lakes Water & Sanitation District regular election held on January 12, 2016 are deemed official and the results published." The Motion was seconded by Director Bishop and carried unanimously.

Swear in newly elected Board Members
Newly elected Board members George Holmes, and Nicki Foreman were sworn into office by Assistant Secretary Muldowney.

Elect Officers- Bylaws require election of board officers following election or appointment of new board member.
Director Holmes made a motion that board members will remain in their prospective positions which are Chairman Knorr, Vice Chairman Holmes, Secretary Parker, Treasurer Bishop, and Director Foreman, the motion was seconded by Director Foreman. Assistant Secretary Muldowney then conducted a roll call vote. Treasurer Bishop Yes, Director Foreman Yes, Chairman Knorr Yes and Vice Chairman Holmes Yes.

Consent Agenda
1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-**There were four

Director Holmes made a motion to approve the consent agenda with amendments; the motion was seconded by Director Foreman and carried unanimously.

District Manager's Report

Water System Update:
District Manager Edington reported that the system is currently operating well. .
Water totals are not accurate due to not being able to read meters due to the Goliath Blizzard. Readings were taken from the prior December and will be correct in February.

Wastewater System Update:
Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:
Manager Edington presented solid waste pull statistics by Sierra Contracting for December 2015 to include 10 pulls with 3000 yds of Green Waste of which 96% was yard waste and 4% was forest waste, with collection of $360.02 in additional fees, 2 pulls with 15.26 tons of trash, 1 pull with 25yds of cardboard, 0 pulls with 0 yds paper, 1 pull with 30 yds of miscellaneous with collection $539.15 in additional fees, 1 pull = 30 yds metals (r/o not full), 0 pull= 0 yds plastics, and 0 pull=0 tons aluminum cans

Customer Issues:

Personnel Update:

Regulatory Update:

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Projects Report:

Office Manager's Report

Administrative Update

Financial Reports
Office Manager Muldowney presented and reviewed the June 2015 Balance Sheet which includes year-to-date comparison with previous year with breakout of capital reserves, and the June 2015 year to date Budget Report by category.

Regular Business Agenda

Board Member Reports:

Presentation of Fiscal Year 2015 (July 1, 2014 to June 30, 2015) Audit Results
Assistant Secretary Muldowney presented the Fiscal year 2015 Audit Results to the board. After review Director Holmes Made a motion to accept the Audit results which was seconded by Director Foreman and carried unanimously.

Discussion and Possible Action on Annual Open Meeting Resolution 2016-02
The Board discussed the Annual Open Meeting Resolution 2016-02
Director made a motion to accept the Annual Open Meeting Resolution 2016-02 which was seconded by Director Bishop; Assistant Secretary Muldowney conducted a roll call vote, Chairman Knorr Yes, Treasurer Bishop Yes, Director Foreman Yes, and Vice Chairman Holmes Yes.

Discussion and Possible Action on Review and Approval of Submission of Annual Solid Waste Report for Calendar year 2015 to NMED-SWB
District Manager Edington presented the Annual Solid Waste Report to the board for approval to submit to NMED-SWB Director Holmes Made a Motion to approve the submission of the report to NMED-SWB which was seconded by Director Bishop and carried unanimously.

Discussion and Possible Action on Proposal from customer about water lien
Discussion about customers request was held, however no action was taken at this time.

Public Comments: None

Board Comments: None

Announcement of next meeting
The next regularly scheduled ALWSD Board Meeting will be conducted on Thursday, February 25, 2016; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment
Director Foreman made a motion to adjourn the meeting. The motion was seconded by Director Bishop and carried unanimously. Meeting adjourned at 10.38 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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