

Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting February 26, 2015

Alto Lakes Water & Sanitation District held the January Board Meeting on **Thursday, February 26, 2015** in the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:

Chairman Knorr called the meeting to order at 9:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Vice Chairman Winans, Secretary Parker, and Treasurer Bishop.

Pledge of Allegiance

Approval of Minutes for January 22, 2015 Regular Board Meeting

Director Bishop made a motion to accept the minutes of the January 22, 2015 regular Board Meeting as presented. The motion was seconded by Director Winans and carried unanimously.

Approval of Agenda

Director Winans made a motion to accept the approval of the agenda and Director Parker seconded the motion which carried unanimously.

Consent Agenda

1. **Expenditures:** Purchases/Payroll/Accounts Payable
2. **Approve Leak Credits-There were four leak credits.**

Director Bishop made a motion to approve the consent agenda as presented; the motion was seconded by Director Parker and carried unanimously.

District Manager's Report

Water System Update:

District Manager Edington reported that the system is currently operating well with all production goals being met for Domestic and Irrigation demands. The District produced 4,567,200 gallons for January 2015 and we sold 4,411,481 gallons. Production vs. Sold difference is 3.0%. Amount of unaccounted for water varies greatly due to demand. Year to date unaccounted for water stands at 10%. There were 12 fewer active accounts in January compared to same time last year. Per Capita water use is at 97.9 GPD for 2014 which is below PER 2020 goal.

Wastewater System Update:

Manager Edington reported that the system is meeting required treatment goals at this time; however, it is still in violation of permit due to the discharge location.

Solid Waste Update:

Manager Edington presented solid waste pull statistics by Sierra Contracting for January 2015 to include 1 pulls with 30 yds of Green Waste of which 94% was yard waste and 6% was forest waste, with collection of \$29.74 in additional fees, 3 pulls with 22.64 tons of trash, 0 pull with 0 tons of cardboard, 0 pulls with 0 yds paper, 0 pull with 0 yds of miscellaneous with collection \$261.41 in additional fees, 0 pull = 0 tons metals (r/o not full), 0 pull= 0 tons plastics, and 0 pull=0 tons aluminum cans.

Customer Issues: none

Personnel Update: none

Regulatory Update: none

Projects Report: Engineering studies, Master Plan, Wastewater PER (permit), Water treatment alternatives moving forward.

SMA has been in contact with NMED; NMED willing to look at background concentrations for new permit, BUT indicate that they would require new leach field or reuse as conditions. Signed contract with SMA to get permit application process underway.

Looking at two possible water treatment processes for hardness reduction, vendors want to do bench testing to see if their process is feasible (at their expense).

Office Manager's Report

Administrative Update

None

Financial Reports

Office Manager Muldowney presented and reviewed the January 2015 Balance Sheet which includes year-to-date comparison with previous year with breakout of capital reserves, and the January year to date Budget Report by category.

Regular Business Agenda

Board Member Reports:

Discussion and Possible action on Distribution B, low bidder recommendation from Parkhill, Smith and Cooper Engineers (PSC):

Board reviewed Parkhill, Smith and Coopers recommendation of Century Club Construction with the lowest vetted bid of \$751,000.00. After discussion Director Bishop made a motion to accept the recommendation provided by PSC with concurrence from NMED-CPB and authorize Notice of Award to Century Club Construction the motion was seconded by Director Parker and carried unanimously.

Closed Session to include: Discussion of pending or threatened legal action

Director Parker made a motion to enter into closed session at 10:07 a.m. for discussion of pending or threatened legal action. The motion was seconded by Director Winans and carried unanimously.

Director Bishop made a motion to end the closed session. Motion was seconded by Director Parker and carried unanimously. Chairman Knorr declared the closed session ended at 10:26 a.m.

No board action was taken during closed session, and pursuant to the Open Meeting Act 10-15-1, Sub-paragraph H(8), no discussion was conducted except that related to personnel matters and threatened or pending litigation.

Public Comments: None

Board Comments: None

Announcement of next meeting

The next regularly scheduled ALWSD Board Meeting will be conducted on Thursday, March 26, 2015; to

be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Parker made a motion to adjourn the meeting. The motion was seconded by Director Bishop and carried unanimously. Meeting adjourned at 10:27 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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