Alto Lakes Water & Sanitation District
Final Minutes Regular Board Meeting December, 2015

Alto Lakes Water & Sanitation District held a Regular Board Meeting on **Friday, December 11, 2015 i**n the Conference Room of the ALW&SD Office located at 214 Lake Shore Drive, Alto, NM 88312.

Call to Order:
Chairman Knorr called the meeting to order at 10:00 AM and Assistant Secretary Muldowney conducted roll call: Chairman Knorr, Vice Chairman Holmes, Secretary Parker, and Director Foreman were present. Director Bishop was absent.

Pledge of Allegiance

Approval of Minutes for November, 2015 Regular Board Meeting
Director Holmes made a motion to accept the minutes of the November 2015 regular Board Meeting. The motion was seconded by Director Parker and carried unanimously.

Approval of Agenda
Director Parker made a motion to accept the approval of the agenda; Director Holmes seconded the motion which carried unanimously.

Consent Agenda - NA

District Manager's Report - NA

Office Manager's Report - NA

Board Member Reports: - NA

Regular Business Agenda

Discussion and Possible Action on Final Closeout documents for Distribution B
Manager Edington presented final pay request for Century Club Construction for possible approval by board; Engineers have reviewed, NMED has reviewed and it is in line with Final Project Change Order Approved by board previously; Manager recommends approval. Director Holmes made a motion to approve the Final Pay request to Century Club Construction and was seconded by Director Parker which carried unanimously. Final pay request for Parkhill, Smith & Cooper has not been received; expect it after project closeout is complete.

Discussion and Possible Action on Final Project acceptance, Certificate of project completion
Manger Edington explained the need for board to certify project acceptance and completion, and acknowledge Labor Standards Certificate. The Board had a discussion on the Final project acceptance, certificate of project completion, and Labor Standards Certificate
Director Holmes made a motion to approve the certificate of project completion and acknowledge Labor Standards Certificate; motion was seconded by Director Parker which carried unanimously.

Public Comments: None

Board Comments: None

Announcement of next meeting

The next regularly scheduled ALWSD Board Meeting will be conducted on Thursday, January 28, 2016; to be held at the District Office located at 214 Lake Shore Drive, Alto, NM. The meeting will begin at 9:00 a.m. in the District Office conference room.

Adjournment

Director Parker made a motion to adjourn the meeting. The motion was seconded by Director Foreman and carried unanimously. Meeting adjourned at 10.53 a.m.

Submitted by:
Rachel Muldowney
District Board Assistant Secretary

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